

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JANUARY 10, 2012

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 10, 2012
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
STRATEGY & POLICY SESSION:	3.	a)	Strategy & Policy Session 10:00 am – 12 noon (In-Camera)	
ADOPTION OF PREVIOUS MINUTES:	4.	a)	Minutes of the December 12, 2011 Regular Council Meeting	5
DELEGATIONS:	5.	a)		
		b)		
GENERAL REPORTS:	6.	a)	Finance Committee Meeting Minutes – October 24, 2011	15
		b)		
COMMUNITY & PROTECTIVE SERVICES:	7.	a)	Bylaw 848-12 Fee Schedule	21
		b)	Surplus Fire Truck Sale/Tallcree First Nations	63
		c)		
OPERATIONAL SERVICES:	8.	a)	Policy PW019 – Road Construction Eligibility and Road Allowance Use	65
		b)		

PLANNING & DEVELOPMENT:	9.	a)	Bylaw 844-11 Land Use Bylaw Amendment to Rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe “UF” to Direct Control “DC” (Fort Vermilion)	77
		b)	Bylaw 847-12 Land Use Bylaw Amendment to Amend Subdivision Security Provisions	91
		c)	Cheers Last Stop – General Merchandise License (Zama) <i>(to be presented at the meeting)</i>	
		d)		
PUBLIC HEARINGS:	10.	a)	None	
CORPORATE SERVICES:	11.	a)	Policy FIN030 Debt Management Policy DRAFT	99
		b)	Mackenzie Applied Research Association – Request to Provide a Letter of Support	105
		c)	2012 Budget <i>(to be presented at the meeting)</i>	
		d)		
		e)		
INFORMATION / CORRESPONDENCE:	12.	a)	Information /Correspondence	115
IN CAMERA SESSION:	13.	a)	Legal	
		b)	Labour	
		c)		
NEXT MEETING DATE:	14.	a)	Regular Council Meeting Monday, January 23, 2012 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	15.	a)	Adjournment	



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Minutes of the December 12, 2011 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the December 12, 2011 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the December 12, 2011 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, December 12, 2011
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor (via teleconference, left the meeting at 3:00 p.m.)
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor (arrived at 10:27 a.m.)
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

J. Roy Brideau	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations
Al Hoggan	Director of Community & Protective Services
Marion Krahn	Supervisor of Planning Services
Carol Gabriel	Executive Assistant

ALSO PRESENT: S/Sgt. Tom Love, Fort Vermilion RCMP
Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on December 12, 2011 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:13 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-12-963 MOVED by Councillor Wardley

That the agenda be adopted with the following additions:

- 7. b) Surplus Fire Truck Sale/Tallcree First Nations
- 7. c) Joint Mutual Aid Committee Assignment
- 8. a) Policy PW004 Winter Road Maintenance/Snow Plow Flags
- 8. b) La Prairie Group
- 5. a) Delegation – S/Sgt. Tom Love
- 11. e) January 25, 2012 Regular Council Meeting

CARRIED

STRATEGY & POLICY SESSION:

- 3. a) Strategy & Policy Session (In-Camera)**

DELEGATION:

- 5. a) S/Sgt. Tom Love, Fort Vermilion RCMP (ADDITION)**

MOTION 11-12-964

MOVED by Deputy Reeve Sarapuk

That Council move in-camera at 10:15 a.m.

CARRIED

Councillor Jorgensen arrived at 10:28 a.m.

MOTION 11-12-965

MOVED by Councillor Flett

That Council move out of camera at 1:24 p.m.

CARRIED

ADOPTION OF PREVIOUS MINUTES:

- 4. a) Minutes of the November 30, 2011 Regular Council Meeting**

MOTION 11-12-966

MOVED by Councillor Bateman

That the minutes of the November 30, 2011 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

- 6. a) Agriculture Service Board Meeting Minutes – October 13, 2011**

MOTION 11-12-967

MOVED by Councillor Wardley

That the Agriculture Service Board meeting minutes of October 13, 2011 be received for information.

CARRIED

6. b) Mackenzie Housing Management Board Meeting Minutes – October 12, 2011

MOTION 11-12-968

MOVED by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting minutes of October 12, 2011 be received for information.

CARRIED

6. c) Municipal Planning Commission Meeting Minutes – November 10, 2011

MOTION 11-12-969

MOVED by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of November 10, 2011 be received for information.

CARRIED UNANIMOUSLY

**COMMUNITY &
PROTECTIVE
SERVICES:**

7. a) Policy FIN025 Purchasing Authority Directive and Tendering Process

MOTION 11-12-970

MOVED by Councillor Wardley

That Policy FIN025 Purchasing Authority Directive and Tendering Process be approved as amended.

CARRIED

7. b) Surplus Fire Truck Sale/Tallcree First Nations (ADDITION)

MOTION 11-12-971

Requires Unanimous

MOVED by Councillor J. Driedger

That Mackenzie County sell a fire truck to the Tallcree First Nation for \$1 (one dollar) as is – where is.

DEFEATED

MOTION 11-12-972

Requires Unanimous

MOVED by Councillor Wardley

That administration contact other local first nations bands to determine interest in the remaining fire truck unit.

DEFEATED

MOTION 11-12-973

Requires Unanimous

MOVED by Councillor Bateman

That Mackenzie County sell a fire truck to the Tallcree First Nation for \$1 (one dollar) as is – where is and that administration contact other local first nations bands to determine interest in the remaining fire truck unit.

DEFEATED

**7. c) Joint Mutual Aid Committee Assignment
(ADDITION)**

MOTION 11-12-974

Requires Unanimous

MOVED by Councillor Braun

That Al Hoggan, Director of Community and Protective Services, be named to the Joint Mutual Aid Committee.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 2:06 p.m. and reconvened the meeting at 2:21 p.m.

**OPERATIONAL
SERVICES:**

**8. a) Policy PW004 Winter Road Maintenance/Snow Plow
Flags (ADDITION)**

MOTION 11-12-975

Requires Unanimous

MOVED by Councillor Derksen

That Policy PW004 Winter Road Maintenance/Snow Plow Flags be approved as amended.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

**9. a) Bylaw 846-11 Plan Cancellation for Consolidation
Purposes Plan 2938RS, Block 3, Lots 2 and 14 (Fort
Vermilion)**

MOTION 11-12-976

MOVED by Councillor Wardley

That first reading be given to Bylaw 846-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 2938RS, Block 3, Lots 2 and 14 into one lot, subject to public hearing input.

CARRIED

PUBLIC HEARINGS:

10. a) None

**CORPORATE
SERVICES:**

11. a) Bylaw 842-11 Water & Sewer Bylaw

MOTION 11-12-977

MOVED by Councillor Bateman

That first reading be given to Bylaw 842-11 being the Water and Sewer Bylaw for Mackenzie County.

CARRIED

MOTION 11-12-978

MOVED by Councillor Wardley

That second reading be given to Bylaw 842-11 being the Water and Sewer Bylaw for Mackenzie County.

CARRIED

MOTION 11-12-979

Requires Unanimous

MOVED by Councillor Flett

That consideration be given to go to third reading of Bylaw 842-11 being the Water and Sewer Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 11-12-980

MOVED by Councillor Bateman

That third and final reading be given to Bylaw 842-11 being the Water and Sewer Bylaw for Mackenzie County.

CARRIED

11. b) Bylaw 843-11 Fee Schedule Bylaw

MOTION 11-12-981
Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 843-11 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 11-12-982
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 843-11 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 11-12-983
Requires Unanimous

MOVED by Councillor Derksen

That consideration be given to go to third reading of Bylaw 843-11 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 11-12-984
Requires 2/3

MOVED by Councillor Wardley

That third and final reading be given to Bylaw 843-11 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

Councillor D. Driedger left the meeting at 3:00 p.m.

Reeve Neufeld recessed the meeting at 3:01 p.m. and reconvened the meeting at 3:14 p.m.

11. c) Agricultural Land Sales

MOTION 11-12-985

MOVED by Councillor Derksen

That Council request Alberta Sustainable Resource Development to apply the acres removed from TWP 101-17, due to the Fisheries concerns, to the newly identified lands for sale in Stage 2 and recommend offering the lands within TWPs 108 and 107 for sale in Stage 2.

CARRIED

11. d) 2012 Interim Budget

MOTION 11-12-986

Requires 2/3

MOVED by Councillor Braun

That an interim 2012 operating budget be approved in the amount of 50% of the 2011 operating budget.

CARRIED

**11. e) January 25, 2012 Regular Council Meeting
(ADDITION)**

MOTION 11-12-987

Requires Unanimous

MOVED by Councillor Braun

That the January 25, 2012 regular council meeting be moved to Monday, January 23, 2012.

CARRIED UNANIMOUSLY

MOTION 11-12-988

Requires Unanimous

MOVED by Councillor J. Driedger

That all council be authorized to attend the REDI Economic Prospects and Regional Impacts Presentation on December 14, 2011 in High Level.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

12. a) Information/Correspondence

MOTION 11-12-989

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 11-12-990

MOVED by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:29 p.m.

- 13. a) Legal
- 13. b) Labour

CARRIED

MOTION 11-12-991

MOVED by Councillor Wardley

That Council move out of camera at 4:38 p.m.

CARRIED

**NEXT MEETING
DATE:**

- 14. a) Regular Council Meeting
Tuesday, January 10, 2012
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

15. a) **Adjournment**

MOTION 11-12-992

MOVED by Councillor Jorgensen

That the regular council meeting be adjourned at 4:38 p.m.

CARRIED

These minutes will be presented to Council for approval on January 10, 2012.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance Committee Meeting Minutes – October 24, 2011

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the October 24, 2011 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Finance Committee meeting minutes of October 24, 2011 be received for information.

Author: C. Gabriel **Review by:** _____ **CAO** _____

**Mackenzie County
Finance Committee Meeting
Monday, October 24, 2011 at 2:00 p.m.
Fort Vermilion Corporate Office**

PRESENT: Bill Neufeld Reeve
Peter Braun Chair, Councillor
Lisa Wardley Vice-Chair, Councillor

ABSENT: Walter Sarapuk Deputy Reeve

ALSO PRESENT: Joulia Whittleton Director of Corporate Services
Peng Tian Finance Controller
Louise Flooren Finance Clerk

CALL TO ORDER: 1. a) **Call to Order**

Chair Braun called the meeting to order at 2:10 p.m.

**ADOPTION
OF AGENDA:** 2. a) **Adoption of Agenda**

MOTION 102/11 **MOVED by** Reeve Neufeld

That the agenda be approved with the following addition:

6. a) La Crete Recreation Board Request (an emergent boiler repair)

CARRIED

MINUTES: 3. a) **Minutes from September 8, 2011 Committee Meeting**

MOTION 103/11 **MOVED by** Councillor Wardley

That the minutes of September 8, 2011 Finance Committee Meeting be approved as presented.

CARRIED

DELEGATION: 4. a) **Barb Spurgeon, CAO Mackenzie Housing Management Board
(Affordable Housing in the Hamlet of Zama)**

Barb Spurgeon arrived at 2:55 pm and departed at 3:17 pm.

Councillor Wardley declares conflict of interest and left the meeting.

MOTION 104/11 **MOVED by** Reeve Neufeld

That a request for decision be taken to Council with recommendations to keep two of the newer trailers and explore other options for the other three trailers.

Councillor Wardley returned to the meeting at 3:20 pm.

BUSINESS: 6. a) **Utility Collection Policy FIN018**

MOTION 105/11 **MOVED by** Councillor Wardley

That a recommendation be taken to Council to amend Utility Collection Policy FIN011 as amended.

CARRIED

b) Asset Disposal Policy FIN029 Draft

MOTION 106/11

MOVED by Reeve Neufeld

That a recommendation be taken to Council to establish Asset Disposal Policy FIN029 as amended.

CARRIED

c) Fort Vermilion Recreation Board Request

MOTION 107/11

MOVED by Councillor Wardley

That a letter be sent to the Fort Vermilion Recreation Board stating that the ice plant budget transfer is denied.

CARRIED

d) MasterCard Statement

MOTION 108/11

MOVED by Councillor Wardley

That the MasterCard statements of September 2011 be received for information.

CARRIED

e) MasterCard Reward Program

MOTION 109/11

MOVED by Councillor Wardley

That administration be authorized to switch the Alberta Business MasterCard to the Gold Rewards MasterCard and drafts a MasterCard redemption policy/procedure for presentation to the Committee and Council.

CARRIED

f) Quarterly Fuel Reports (July 2010 – June 2011)

MOTION 110/11

MOVED by Councillor Wardley

That the quarterly fuel usage reports for the period of July 2010 to June 2011 be accepted for information.

CARRIED

g) CAO Expense Claim

MOTION 111/11

MOVED by Reeve Neufeld

That the CAO's expense claim dated October 8, 2011 be approved as presented.

CARRIED

h) Councillors Honorariums & Expense Claims

MOTION 112/11 **MOVED by** Councillor Wardley

That the councilors expense claims of September 2011 be received for information.

CARRIED

i) La Crete Recreation Board Request

MOTION 113/11 **MOVED by** Reeve Neufeld

That the La Crete Recreation Board's request for \$5,200 in funding towards the emergent boiler repair be granted, subject to the County's Purchasing Policy conditions (must obtain three quotes).

CARRIED

BUSINESS ARISING FROM MINUTES:

5. a) County's House (CAO Residence)

Peng Tian and Louise Flooren left the meeting at 4:35 p.m.

MOTION 114/11 **MOVED by** Reeve Neufeld

That the committee moves into camera (4:26 pm).

CARRIED

MOTION 115/11 **MOVED by** Reeve Neufeld

That the committee moves out of camera (4:43 pm).

CARRIED

MOTION 116/11 **MOVED by** Reeve Neufeld

That a recommendation be taken to Council to renovate the County's house (CAO's residence) as discussed.

CARRIED

NEXT MEETING DATE:

6. Next Meeting Date – at the call of chair

ADJOURNMENT: **7. a) Adjournment**

MOTION 117/11 **MOVED by** Councilor Wardley

That the Finance Committee meeting be adjourned (4:45 p.m.)

CARRIED

These minutes were adopted this January 3, 2012.

Peter Braun, Chair, Councillor

Joulia Whittleton, Director of Corporate Services



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	Al Hoggan, Director of Community and Protective Services
Title:	Bylaw 848-12 Fee Schedule

BACKGROUND / PROPOSAL:

Mackenzie County's waste transfer station operators have run into the problem of ratepayers entering the transfer station sites with construction/commercial/industrial/institutional loads on trailers. Therefore, administration completed a review of the current fee schedule Bylaw 376/03 for solid waste and came to the conclusion that the current structure and rates does not allow for Mackenzie County to charge for such loads.

Also the current fees involved with the said bylaw have not been changed since 2003 and as such administration increased the current fees along with adding trailers to the fee schedule to not only reflect other municipalities' fee schedules but also capture the current revenue that Mackenzie County is currently losing out on. Along with the changes to the solid waste fee schedule administration has changed the current Fee Schedule Bylaw 840-11 to include the said changes. See attached Bylaw 848-12 Fee Schedule.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: C. Friesen **Reviewed By:** _____ **CAO** _____

RECOMMENDED ACTION:

Motion 1 (requires 2/3)

That first reading be given to Bylaw 848-12 being a Fee Schedule for Services bylaw for Mackenzie County.

Motion 2 (requires 2/3)

That second reading be given to Bylaw 848-12 being a Fee Schedule for Services bylaw for Mackenzie County.

Motion 3 (requires unanimous)

That consideration be given to go to third reading of Bylaw 848-12 being a Fee Schedule for Services bylaw for Mackenzie County.

Motion 4 (requires 2/3)

That third and final reading be given to Bylaw 848-12 being a Fee Schedule for Services bylaw for Mackenzie County.

Author: A. Hoggan Reviewed By: _____ CAO J. Roy Brideau

BYLAW NO. ~~843-11~~ 848-12

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the fees for services be approved as follows:

ADMINISTRATION

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps	\$25.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps	\$10.00	Applicable
Aerial Photos	Size 8.5 x 11 to 11 x 17": black & white - \$5.00 color - \$10.00; Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable

Item	Amount	GST
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable

DEVELOPMENT

Item	Amount	GST
Area Structure Plan	\$15.00	Applicable
Municipal Development Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

SAFETY CODES FEES

BUILDING PERMIT FEES

RESIDENTIAL	HOMEOWNER	CONTRACTOR
Main Floor (basement included)	\$0.65/sq ft	\$0.55/sq ft
Additional Storey's	\$0.40/sq ft	\$0.30/sq ft
Garages (Attached/Detached)/Sheds (over 200 sq ft)	\$0.40 sq/ft	\$0.30/sq ft
Additions	\$0.50/sq ft	\$0.40/sq ft
Relocation of a Building on a Basement or Crawlspace	\$0.60/sq ft	\$0.50/sq ft
Placement of House/Modular/Mobile Home/Garage/Addition only	\$175.00	\$150.00
Major Renovations (Any Structural Change)	\$0.50/sq ft	\$0.40 sq ft

Fireplaces/Wood Burning Appliances	\$175.00	\$150.00
Decks (Greater Than 2 Feet Above Grade)	\$175.00	\$150.00
Minimum Residential Building Permit Fee	\$175.00	\$150.00

COMMERCIAL/ INDUSTRIAL/ INSTITUTIONAL
\$6.00 per \$1,000 of project value
Minimum fee is \$300.00
Notes: 1. Project value is based on the actual cost of material and labour. 2. Verification of cost may be requested prior to permit issuance.

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

INDUSTRIAL CAMP FEES

BUILDING	FEE
1 to 50 person capacity	\$500.00
51 to 100 person capacity	\$750.00
101 to 200 person capacity	\$1,250.00
201 to 250 person capacity	\$2,000.00
251 to 300 person capacity	\$3,000.00

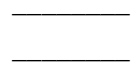
PLUMBING	FEE
1 to 50 person capacity	\$150.00
51 to 100 person capacity	\$200.00
101 to 200 person capacity	\$300.00
201 to 250 person capacity	\$450.00
251 to 300 person capacity	\$650.00

ELECTRICAL	FEE
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

GAS	FEE
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

PRIVATE SEWAGE	FEE
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



SAFETY CODES FEES (CONT)

ELECTRICAL PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Square footage of area to be wired	HOMEOWNER	CONTRACTOR
Up to 1200	\$190.00	\$160.00
1201 to 1500	\$250.00	\$190.00
1501 to 2000	\$285.00	\$240.00
2001 to 2500	\$315.00	\$260.00
Over 2500	\$315.00 plus \$0.10/sq ft over 2500 sq ft	\$260.00 plus \$0.10/sq ft over 2500 sq ft

DESCRIPTION	HOMEOWNER	CONTRACTOR
Mobile/Modular Home Connection only	\$100.00	\$75.00
Temporary and Underground Services (125 amps or less)	Contractor Required	\$75.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

OTHER THAN NEW RESIDENTIAL		
INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$0 – 300	\$85.00	\$75.00
\$301 – 500	\$95.00	\$85.00
\$501 – 1,000	\$105.00	\$95.00
\$1,001 – 1500	\$115.00	\$105.00
\$1,501 – 2,000	\$125.00	\$115.00
\$2,001 – 2,500	\$135.00	\$120.00
\$2,501 – 3,000	\$140.00	\$125.00
\$3,001 – 3,500	\$147.00	\$130.00
\$3,501 – 4,000	\$156.00	\$135.00
\$4,001 – 4,500	\$173.00	\$144.00
\$4,501 – 5,000	\$177.00	\$148.00
\$5,001 – 5,500	\$191.00	\$159.00

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$5,501 – 6,000	\$200.00	\$167.00
\$6,001 – 6,500	\$207.00	\$173.00
\$6,501 – 7,000	\$216.00	\$180.00
\$7,001 – 7,500	\$225.00	\$188.00
\$7,501 – 8,000	\$234.00	\$195.00
\$8,001 – 8,500	\$242.00	\$202.00
\$8,501 – 9,000	\$251.00	\$209.00
\$9,001 – 9,500	\$260.00	\$217.00
\$9,501 – 10,000	\$269.00	\$224.00
\$10,001 – 11,000	\$276.00	\$230.00
\$11,001 – 12,000	\$285.00	\$238.00
\$12,001 – 13,000	\$294.00	\$245.00
\$13,001 – 14,000	\$303.00	\$253.00
\$14,001 – 15,000	\$311.00	\$259.00
\$15,001 – 16,000	\$329.00	\$265.00
\$16,001 – 17,000	\$338.00	\$274.00
\$17,001 – 18,000	\$345.00	\$282.00
\$18,001 – 19,000	\$354.00	\$288.00
\$19,001 – 20,000	\$365.00	\$295.00
\$20,001 – 21,000	Contractor required	\$303.00
\$21,001 – 22,000	Contractor required	\$305.00
\$22,001 – 23,000	Contractor required	\$313.00
\$23,001 – 24,000	Contractor required	\$320.00
\$24,001 – 25,000	Contractor required	\$328.00
\$25,001 – 26,000	Contractor required	\$334.00
\$26,001 – 27,000	Contractor required	\$342.00
\$27,001 – 28,000	Contractor required	\$349.00
\$28,001 – 29,000	Contractor required	\$357.00
\$29,001 – 30,000	Contractor required	\$363.00

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$30,001 – 31,000	Contractor required	\$369.00
\$31,001 – 32,000	Contractor required	\$374.00
\$32,001 – 33,000	Contractor required	\$380.00
\$33,001 – 34,000	Contractor required	\$387.00
\$34,001 – 35,000	Contractor required	\$392.00
\$35,001 – 36,000	Contractor required	\$398.00
\$36,001 – 37,000	Contractor required	\$403.00
\$37,001 – 38,000	Contractor required	\$409.00
\$38,001 – 39,000	Contractor required	\$415.00
\$39,001 – 40,000	Contractor required	\$420.00
\$40,001 – 41,000	Contractor required	\$427.00
\$41,001 – 42,000	Contractor required	\$432.00
\$42,001 – 43,000	Contractor required	\$438.00
\$43,001 – 44,000	Contractor required	\$444.00
\$44,001 – 45,000	Contractor required	\$449.00
\$45,001 – 46,000	Contractor required	\$455.00
\$46,001 – 47,000	Contractor required	\$460.00
\$47,001 – 48,000	Contractor required	\$467.00
\$48,001 – 49,000	Contractor required	\$473.00
\$49,001 – 50,000	Contractor required	\$478.00
\$50,001 – 60,000	Contractor required	\$529.00
\$61,001 – 70,000	Contractor required	\$587.00
\$70,001 – 80,000	Contractor required	\$644.00
\$80,001 – 90,000	Contractor required	\$702.00
\$90,001 – 100,000	Contractor required	\$759.00
\$100,001 – 110,000	Contractor required	\$788.00
\$110,001 – 120,000	Contractor required	\$830.00
\$120,001 – 130,000	Contractor required	\$874.00
\$130,001 – 140,000	Contractor required	\$917.00

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$140,001 – 150,000	Contractor required	\$960.00
\$150,001 – 160,000	Contractor required	\$1,003.00
\$160,001 – 170,000	Contractor required	\$1,047.00
\$170,001 – 180,000	Contractor required	\$1,089.00
\$180,001 – 190,000	Contractor required	\$1,133.00
\$190,001 – 200,000	Contractor required	\$1,175.00
\$200,001 – 210,000	Contractor required	\$1,205.00
\$210,001 – 220,000	Contractor required	\$1,262.00
\$220,001 – 230,000	Contractor required	\$1,305.00
\$230,001 – 240,000	Contractor required	\$1,348.00
\$240,001 – 250,000	Contractor required	\$1,392.00
\$250,001 – 300,000	Contractor required	\$1,520.00
\$300,001 – 350,000	Contractor required	\$1,664.00
\$350,001 – 400,000	Contractor required	\$1,808.00
\$400,001 – 450,000	Contractor required	\$1,952.00
\$450,001 – 500,000	Contractor required	\$2,095.00
\$500,001 – 550,000	Contractor required	\$2,239.00
\$550,001 – 600,000	Contractor required	\$2,383.00
\$600,001 – 650,000	Contractor required	\$2,527.00
\$650,001 – 700,000	Contractor required	\$2,670.00
\$700,001 – 750,000	Contractor required	\$2,814.00
\$750,001 – 800,000	Contractor required	\$2,958.00
\$800,001 – 850,000	Contractor required	\$3,102.00
\$850,001 – 900,000	Contractor required	\$3,245.00
\$900,001 – 950,000	Contractor required	\$3,389.00
\$950,001 – 1,000,000	Contractor required	\$3,533.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

ANNUAL ELECTRICAL PERMIT PROCESS

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

ANNUAL ELECTRICAL PERMIT FEES	
Rating of Establishment (KVA)	Fee
100 or less	\$300.00
101 to 2,500	\$300.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$660.00 plus \$12.00 per 100 KVA over 2,500 KVA
5,001 to 10,000	\$960.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,410.00 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,010.00 plus 3.00 per 100 KVA over 20,000 KVA

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

GAS PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Number of Outlets	HOMEOWNER	CONTRACTOR
1	\$85.00	\$75.00
2	\$105.00	\$85.00
3	\$125.00	\$105.00
4	\$156.00	\$130.00
5	\$195.00	\$163.00
6	\$215.00	\$179.00
7	\$234.00	\$195.00
8	\$252.00	\$210.00
9	\$273.00	\$228.00
10	\$293.00	\$244.00
11	\$305.00	\$254.00
12	\$318.00	\$265.00
13	\$330.00	\$275.00
14	\$344.00	\$287.00
15	\$356.00	\$297.00
16	\$371.00	\$309.00
17	\$383.00	\$319.00
18	\$396.00	\$330.00
19	\$408.00	\$340.00
20	\$422.00	\$352.00
Add \$15.00 per outlet over 20		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

GAS PERMIT FEES

RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	\$90.00	\$75.00
Additional Propane Tanks	\$15.00/tank	\$15.00/per tank
Temporary Heat	\$100.00	\$75.00

Grain Dryer	Contractor Required	\$250.00
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NON- RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	Contractor Required	\$75.00
Additional Propane Tanks	Contractor Required	\$15.00/per tank
Gas/Propane Cylinder Refill Center	Contractor Required	\$150.00

REPLACEMENT OF NON-RESIDENTIAL APPLIANCES	FEE
First Appliance Add \$15.00 for each additional appliance	\$70.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



SAFETY CODES FEES (CONT)

GAS PERMIT FEES		
NON-RESIDENTIAL INSTALLATIONS		
BTU Input	HOMEOWNER	CONTRACTOR
0-100,000	Contractor Required	\$75.00
100,001-110,000	Contractor Required	\$85.00
110,001-120,000	Contractor Required	\$95.00
120,001-130,000	Contractor Required	\$125.00
130,001-140,000	Contractor Required	\$135.00
140,001-150,000	Contractor Required	\$145.00
150,001-170,000	Contractor Required	\$150.00
170,001-190,000	Contractor Required	\$155.00
190,001-210,000	Contractor Required	\$160.00
210,001-230,000	Contractor Required	\$165.00
230,001-250,000	Contractor Required	\$170.00
250,001-300,000	Contractor Required	\$175.00
300,001-350,000	Contractor Required	\$180.00
350,001-400,000	Contractor Required	\$190.00
400,001-450,000	Contractor Required	\$195.00
450,001-500,000	Contractor Required	\$200.00
500,001-550,000	Contractor Required	\$205.00
550,001-600,000	Contractor Required	\$210.00
600,001-650,000	Contractor Required	\$220.00
650,001-700,000	Contractor Required	\$230.00
700,001-750,000	Contractor Required	\$240.00
750,001-800,000	Contractor Required	\$250.00
800,001-850,000	Contractor Required	\$260.00
850,001-900,000	Contractor Required	\$270.00
900,001-950,000	Contractor Required	\$280.00
950,001-1,000,000	Contractor Required	\$290.00
Add \$8.00 for each 100,000 BTU (or portion thereof) over 1,000,000 BTU		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

GAS PERMIT FEES

NON-RESIDENTIAL INSTALLATIONS

TEMPORARY HEAT

BTU Input	HOMEOWNER	CONTRACTOR
0 to 250,000	Contractor Required	\$75.00
250,001 to 500,000	Contractor Required	\$125.00
Over 500,000	Contractor Required	\$125.00 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



SAFETY CODES FEES (CONT)

PLUMBING PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Number of Fixtures	HOMEOWNER	CONTRACTOR
1	\$85.00	See contractor fees
2	\$95.00	See contractor fees
3	\$105.00	See contractor fees
4	\$115.00	See contractor fees
5	\$125.00	See contractor fees
6	\$135.00	See contractor fees
7	\$140.00	See contractor fees
8	\$149.00	See contractor fees
9	\$164.00	See contractor fees
10	\$176.00	See contractor fees
11	\$186.00	See contractor fees
12	\$195.00	See contractor fees
13	\$204.00	See contractor fees
14	\$215.00	See contractor fees
15	\$224.00	See contractor fees
16	\$234.00	See contractor fees
17	\$245.00	See contractor fees
18	\$252.00	See contractor fees
19	\$263.00	See contractor fees
20	\$273.00	See contractor fees
Add \$8.00 for each fixture over 20		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR
1	\$75.00
2	\$85.00
3	\$90.00
4	\$95.00
5	\$105.00
6	\$110.00
7	\$115.00
8	\$124.00
9	\$137.00
10	\$147.00
11	\$155.00
12	\$163.00
13	\$170.00
14	\$179.00
15	\$187.00
16	\$195.00
17	\$204.00
18	\$210.00
19	\$219.00
20	\$228.00
21	\$234.00
22	\$242.00
23	\$248.00
24	\$254.00
25	\$262.00

Number of Fixtures	CONTRACTOR
26	\$268.00
27	\$274.00
28	\$282.00
29	\$288.00
30	\$294.00
31	\$302.00
32	\$309.00
33	\$314.00
34	\$322.00
35	\$329.00
36	\$335.00
37	\$342.00
38	\$349.00
39	\$357.00
40	\$362.00
41	\$369.00
42	\$377.00
43	\$382.00
44	\$389.00
45	\$397.00
46	\$402.00
47	\$409.00
48	\$417.00
49	\$422.00
50	\$429.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

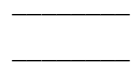
PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR
51	\$435.00
52	\$440.00
53	\$445.00
54	\$450.00
55	\$457.00
56	\$463.00
57	\$467.00
58	\$473.00
59	\$478.00
60	\$484.00
61	\$488.00
62	\$494.00
63	\$500.00
64	\$505.00
65	\$510.00
66	\$515.00
67	\$522.00
68	\$527.00
69	\$532.00
70	\$537.00
71	\$543.00
72	\$549.00
73	\$553.00
74	\$559.00
75	\$564.00

Number of Fixtures	CONTRACTOR
76	\$570.00
77	\$574.00
78	\$580.00
79	\$587.00
80	\$592.00
81	\$594.00
82	\$597.00
83	\$599.00
84	\$602.00
85	\$604.00
86	\$608.00
87	\$610.00
88	\$613.00
89	\$617.00
90	\$618.00
91	\$620.00
92	\$623.00
93	\$627.00
94	\$629.00
95	\$632.00
96	\$635.00
97	\$638.00
98	\$639.00
99	\$642.00
100	\$645.00

Add \$1.00 for each fixture over 100

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



SAFETY CODES FEES (CONT)

PRIVATE SEWAGE TREATMENT SYSTEMS

DESCRIPTION OF WORK	HOMEOWNER	CONTRACTOR
Holding Tanks and Open Discharges	\$200.00	\$200.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc	\$275.00	\$275.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

OTHER CHARGES AND PAYMENTS

Mackenzie County will collect all permit fees and no remuneration will be remitted to the contracted Safety Codes Agency until such time as the permit is closed in accordance with Mackenzie County's Quality Management Plan (QMP). The contracted Safety Codes Agency will invoice and return closed permits to the County on a monthly basis.

Charges for additional services are as follows:

DESCRIPTION OF SERVICE	HOURLY CHARGE
Appeal services	\$75.00
Audit Representation	No charge
Code Seminars	No charge
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

Additional Inspection Services

In addition to addressing the needs of Mackenzie County's Accreditation, the contracted Safety Codes Agency shall offer to the residents of the County the full spectrum of Inspection Services, including:

- Wood Stove Inspections,
- Progress Payment Inspections (Bank Inspections),
- Private Home Inspections for real estate deals (all disciplines),
- Insurance Inspections,
- Electrical Equipment Approvals,
- New Code Book Sales, and
- Code Seminars in all disciplines for local contractors.

These types of inspections may not be required under County Accreditation but are, none the less, important services Mackenzie County's residents need on a fairly regular basis. These fees shall be at a competitive rate and billed directly to the customer.

SAFETY CODES FEES (CONT)

MISCELLANEOUS	
DESCRIPTION	FEE
Permit Cancellation – before plan review complete	Complete refund minus \$50
Permit Cancellation – after plan review complete	65% of permit fee
Amendments to Permit Application	Any additional fees shall be payable and any decrease in permit fees over \$20 shall be refunded
Additional Inspection (within 100 km radius)	\$75.00
Additional Inspection (over 100 km radius)	\$125.00
Permit Extension Requests	Shall be provided in writing and must contain reason for request and additional time requested. Permit extensions, where granted, shall be provided in writing.

PUBLIC WORKS

Item	Amount	GST
Winter Maintenance Flags	\$20.00/up to 1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

EQUIPMENT AND LABOUR

Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

AIRPORTS

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	Fort Vermilion Airport – \$1.25 per square meter annually; La Crete Airport – \$1.30 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

SOLID WASTE

Section 1: General Solid Waste Fees

At Regional Landfill	
Current rate as set by the Mackenzie Regional Landfill Authority	
At Transfer Station	
½ ton pickup truck	\$10.00
¾ ton pickup truck	\$15.00
1 ton truck	\$25.00
2 ton truck	\$30.00
3 ton truck	\$35.00
5 ton truck	\$100.00
Trailers shorter than 8'	\$10.00
Trailers 8' - 20'	\$30.00
Trailers over 20'	\$50.00
Untarped loads of commercial, construction, industrial and/or institutional material	\$50.00
Trucks larger than 5 ton are to be directed to the regional landfill.	

Definitions:

- a) **“Commercial waste”** means any waste generated from businesses such as stores, garages, hotels, motels and restaurants.
- b) **“Construction waste”** waste generated due to construction/demolition/renovation of property and or buildings.
- c) **“Industrial waste”** means any waste generated from an industry such as forestry and energy.
- d) **“Institutional”** is waste generated from institutions such as hospitals, schools, long-term care facilities and lodges.

Note: Residential and farming garbage (not including construction waste) is exempt from charges.

Note: Mackenzie County reserves the right to control the type and nature of refuse which may be deposited at the transfer station and no refuse may be deposited at the transfer station except in accordance with the transfer station operations manual.

PARKS

Section 1: General Park Fees

Day Use	Overnight	Weekly	Group Camping	Seasonal or Monthly Camping Stalls	Marina Dock Rental
Wadlin Lake					
No Charge	\$20	\$120	\$50 basic fee plus \$16/unit/day plus \$250 damage deposit	<u>Seasonal:</u> May 1-Sept.30: \$1,500 plus \$250 damage deposit	\$28/day with camping stall; \$10/day without camping stall
Machesis Lake					
No Charge	\$20	\$120	N/A	N/A	N/A
Hutch Lake					
No Charge	\$20	\$120	N/A	N/A	N/A
Zama Community Park					
No Charge	Non-Serviced: \$10 Partially Serviced: \$15 Fully Serviced: \$20	Non-Serviced: \$60 Partially Serviced: \$90 Fully Serviced: \$100	N/A	<u>Monthly:</u> Non-Serviced: \$200 Partially Serviced: \$275 Fully Serviced: \$400	N/A
Tourangeau Lake					
No Charge	N/A	N/A	N/A	N/A	N/A
Fort Vermilion Bridge Campsite					
No Charge	N/A	N/A	N/A	N/A	N/A

Note: Where available, the Group Camping Fee allows for reservation of shelter for renter's use only. Basic fee is applicable for shelter only (no R.V.s).

Section 2: Penalties

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

Section 2: Penalties Cont'd

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

Note:

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

TRAFFIC REGULATIONS

Traffic Regulation Bylaw Part 2: Parking

Section	Offence	Fine
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person’s Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

Section	Offence	Fine
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

Section	Offence	Fine
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

Section	Offence	Fine
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

FIRE SERVICES FEES

Provincial Roadways Incidents

Item	Amount
<u>Response fees including man power:</u>	
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
<u>Manpower Fee:</u> (if only manpower is requested/needed)	
Officers	\$50.00 per man hour
Firefighter	\$40.00 per man hour

Other Incidents:

Item	Amount
<u>Response fees including man power:</u>	
Pumper Unit	\$200.00 per hour
Ladder Unit (Aerial)	\$200.00 per hour
Tanker Unit	\$200.00 per hour
Rescue Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<u>Manpower Fee:</u> (if only manpower is requested/needed)	
Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

Note:

- a) Travel time to and from the scene of an accident shall be free of charge;
- b) A residential invoice shall not exceed \$5,000 per incident. Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County's assessor and as described in Municipal Government Act. When a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the \$5,000 limit per incident shall apply.

False Alarms

Item	Amount
Response to False Alarm 1 st Call	No charge
(within same year as 1 st Call) 2 nd Call	\$100.00
(within same year as 1 st Call) 3 rd Call	\$200.00
(within same year as 1 st Call) 4 nd Call	\$300.00

Other Fees

Item	Amount
Violation Ticket*– 1 st Offence	\$250.00
Violation Ticket* – 2 st and Subsequent Offences	\$500.00
Fire Works Permit (no charge to non-profit groups)	\$50.00 per permit
Filling of Air Cylinders (breathing air)	
i) Small cylinder (30 min)	\$25.00
ii) Cascade cylinder	\$100.00
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$35.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus \$15% administrative fee
Expert Witness Services – Civil Litigation	\$25.00 per hour to a maximum of \$350.00 per

	day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

*As specified in Fire Services Bylaw

Note:

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
- b) Nothing shall prevent a Peace Officer from:
 - (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
 - (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

DOG CONTROL FEES

Fees & Penalties	General	Dogs	Dangerous Dogs
Failure to obtain a valid license penalty		\$35.00	\$50.00
Failure to wear a dog tag penalty	\$35.00		
Annual Fees			
– neutered male or spayed female		\$10.00	\$50.00
– unneutered male or unspayed female		\$25.00	\$100.00
Lifetime Fee			
– neutered male or spayed female		\$50.00	\$50.00
– unneutered male or unspayed female		\$200.00	\$200.0
Replacement for misplaced, lost, or stolen dog tag	\$5.00		
Failure to obtain a kennel license penalty	\$50.00		
Dog running at large – Handling fee			
1 st offence		\$50.00	\$500.00
2 nd offence		\$100.00	\$1,000.00

Fees & Penalties	General	Dogs	Dangerous Dogs
3 rd offence and subsequent		\$200.00	\$1,500.00
Bite a person penalty		\$250.00	\$1,000.00
Injure a person penalty		\$250.00	\$1,000.00
Chase or threaten a person penalty		\$150.00	\$1,000.00
Bite, bark at, chase stock, bicycles, wheelchairs, or other vehicles penalty		\$250.00	\$1,000.00
Bark, howl or disturb any person penalty			\$50.00
Worry or annoy any other animal penalty	\$50.00		
Damage to public or private property penalty		\$50.00	\$250.00
Upset waste receptacles or scatter contents thereof (Section 1. (b) or Dog Control Bylaw)	\$100.00		
Leave dog unattended in motor vehicle penalty		\$50.00	\$250.00
Fail to provide water, food, shelter or proper care penalty	\$100.00		
Abuse or abandonment of dog penalty	\$250.00		
Dog in prohibited areas as set by Council penalty	\$100.00		
Failure to report dog with a communicable disease penalty	\$100.00		
Failure to confine a dog with a communicable disease penalty	\$100.00		
Failure to keep dog confined for not less than ten (10) days penalty	\$50.00		
Interfere or threaten an Animal Control Officer penalty	\$250.00		
Induce a dog or assist a dog to escape capture penalty	\$250.00		
Falsely represent him/herself as being in charge of a dog penalty	\$100.00		
Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or live trap penalty	\$100.00		
Remove or attempt to remove a dog from an Animal Control Officer penalty	\$250.00		
Unconfined female dog in heat penalty	\$50.00		
Failure to remove defecation	\$50.00		
Impoundment fees (to be verified with the veterinarian)		Amount expended	Amount expended

Fees & Penalties	General	Dogs	Dangerous Dogs
Veterinary fees (to be verified with the veterinarian)		Amount expended	Amount expended
Destruction of dog fees (to be verified with the veterinarian)		Amount expended	Amount expended
Failure to keep a dangerous dog(s) confined penalty			\$500.00
Improper pen or other structure penalty			\$200.00
Give false information when applying for dangerous dog license penalty			\$500.00
Failure to keep dangerous dog muzzled penalty			\$500.00
Failure to harness of leash a dangerous dog properly penalty			\$500.00
Failure to keep a dangerous dog under the control of an adult person penalty			\$500.00

No penalties will be levied for “dog at large: under part 4 section 18 or 22 if impoundment fee and handling fees are paid.

Note:

- a) Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000) in addition to any other fees according to Mackenzie County Fee Schedule Bylaw, and in default of payment to imprisonment for a term not exceeding ninety (90) days.

WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS

Water/Sewer Rates

Rate Description	Fixed Fee	Consumption Fee
Water Rates for Metered Users	Up to January 31, 2012 - \$15.73/month	Up to January 31, 2012 - \$2.43/m ³
	February 1, 2012 - \$30.67/month	February 1, 2012 - \$2.84/m ³
Water Rates for Cardlock Users (treated water)	NA	Up to January 31, 2012 - \$2.43/m ³
		February 1, 2012 - \$3.20/m ³
Water Rates for Cardlock Users (untreated water)	NA	Up to January 31, 2012 - \$1.70/m ³
		February 1, 2012 - \$2.38/m ³
Sewer Rate for Metered users		33.5% of the total water charge amount

Penalties

One time 10% penalty will be charged on all current charges if the utility bill is not paid by the due date.

Fees and Deposits

- (i) Application fee for new service -\$20.00
- (ii) Transfer from one service to another -\$20.00
- (iii) a) Reconnection of service due to non-payment of account in accordance with Section 53 -\$50.00
 b) Fee for service required to connect or disconnect water upon the request of the customer within the two (2) working days requirement in accordance with Section 47 -\$20.00
- (iv) Fee for inspection of water connection within the required two (2) day notification in accordance with Section 25 -\$20.00
- (v) Deposit for cardlock -\$100.00 for residential; \$500 for commercial or industrial users
- (vi) Deposit for keylock -\$20.00
- (vii) As per section 28, the cost of water meters and the installation fees, based on commercial or residential, are as follows:

Size of Meter	Cost of Meter	Installation Fee
5/8"	\$170.00	\$65.00
3/4" Residential	\$214.00	\$65.00
3/4" Commercial	\$214.00	\$125.00
1"	\$272.00	\$125.00
1 1/2"	\$620.00	\$125.00
2"	\$850.00	\$125.00
3"	\$1,612.00	\$125.00
4"	\$2,625.00	\$125.00

* 15% administrative fee is included in all meter costs.

** The consumer will be given the option of paying the complete cost upon application, having the cost applied to their first water bill, or having the cost applied to their water bill

in 6 equal payments.

*** Meters of a greater size than identified above will be dealt with on an individual basis.

- (viii)** Upon the return of a water meter from the person in accordance with Section 56 due to the closure of an account, Mackenzie County will refund that person fifty (50%) percent of the original amount paid for the meter upon initial installation.
- (ix)** A \$50.00 fee for water meter testing in accordance with Section 40.
- (x)** Deposits may be transferable from one service to another by the same consumer.
- (xi)** The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.
- (xii)** In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.
- (xiii)** Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.
- (xiv)** \$50.00 per hour fee per utilities officer for services required to construct, repair, or service where the responsibility for required work was born by the developer, consumer or corporation.

Rural Water Line Connection Fees

Option 1:

\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Water and Sewer Bylaw Schedule A)

\$10,800 lump sum prior to connection to the water line

Option 2:

\$1,200 lump sum payment upon the Rural Water Connection Contract signing (Water and Sewer Bylaw Schedule A)

\$114.55 / per month as a phased repayment of capital contribution costs towards the construction of rural water line for a period not to exceed 10 (ten) years with the payment starting date being the date of the connection to the water line

Fines for Water/Sewer

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out in opposite the section number:

SECTION	DESCRIPTION	PENALTY
6	Failing to connect to county owned water and sewer facilities	\$2,500.00
9	Failing to provide grease, oil & sand traps & maintain catch basins	\$1,000.00
7,10, 11, 12, 15,23, 24, 25, 27, 29, 34, 40, 54, 55, 56	Interfering/Tampering with Municipal water or sewer systems	\$2,500.00
13, 23, 50	Failing to allow County staff or agent to enter premises	\$250.00
14	Failing to maintain water or sewer system	\$100.00
15	Failure to use proper material	\$250.00
15	Failure to install backflow preventer	\$150.00
15	Failure to execute proper tapping or backfilling	\$250.00
17	Covering a water or sewer system prior to inspection	\$250.00
17	Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$500.00
28	Failure to report broken seal to County	\$20.00
35	Obstruction of Fire Hydrants/Valves	\$100.00
49	Illegal disposal of water	\$1,500.00
50	Well or other source of water supply	\$150.00
51, 52, 53 & 58	Illegal disposal in sewer or storm drainage system	\$2,500.00

Note: A person who contravenes a provision of the Water and Sewer Bylaw is guilty of an

offence and liable on summary conviction to the penalty as prescribed in this Bylaw or, on summary conviction to a fine not less than twenty (\$20.00) and not more than five thousand (\$5,000.00), and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.

2. This Bylaw shall come into force and effect upon receiving third reading and shall repeal and replace **Bylaw 840-11 and Bylaw 376-03 Fee Schedule for Solid Waste Disposal.**

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this ____ day of _____, 2012.

READ a second time this _____ day of _____, 2012.

READ a third time and finally passed this ____ day of _____, 2012.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

BY-LAW NO. 376/03

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR
SOLID WASTE DISPOSAL**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26.1 and amendments thereto, Council may pass a bylaw to provide services, and

WHEREAS, the Municipal District of Mackenzie No. 23 Council deems it necessary to recover part of the cost for such services, and

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, enacts as follows:

SHORT TITLE

1. This bylaw may be cited as **“Solid Waste Disposal Fees”**.
2. In this bylaw,
 - a) **“Commercial waste”** means any waste generated from businesses such as stores, garages, hotels, motels, and restaurants.
 - b) **“Construction waste”** waste generated due to construction/demolition/renovation of property and or buildings.
 - c) **“Industrial waste”** means any waste generated from an industry such as forestry and energy.
 - d) **“Institutional”** is waste generated from institutions such as hospitals, schools, long-term care facilities and lodges.
3. In this bylaw residential and farming garbage (not including construction waste) is exempt from charges.
4. Fees for waste disposal shall be set in accordance with Schedule “A” and amendments approved by Council.
5. Fees shall be levied through the invoicing of customers on a monthly basis.
6. The Municipal District of Mackenzie No. 23 reserves the right to control the type and nature of refuse which may be deposited at the transfer

station and no refuse may be deposited at the transfer station except in accordance with the transfer station operations manual.

7. The fees for such services shall come into effect March 1, 2003.
8. This bylaw repeals Bylaw 341/02 to establish the fee schedule for solid waste disposal.

First Reading given on the 8th day of July, 2003.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barbara Spurgeon, Executive Assistant

Second Reading given on the 8th day of July, 2003.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the 25th day of July, 2003.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"B. Spurgeon" (Signed)
Barbara Spurgeon, Executive Assistant

SCHEDULE “A”

FEEES FOR SOLID WASTE DISPOSAL

FOR COMMERCIAL, CONSTRUCTION, INDUSTRIAL
AND INSTITUTIONAL WASTE

At Regional Landfill

Current rate as set by the Mackenzie Regional Landfill Authority

At Transfer Station

Up to ¾ ton truck	Up to half pick-up truck load	\$ 5.00
Up to ¾ ton truck	Exceeding half pick-up truck load	\$10.00
1 ton truck		\$20.00
2 ton truck		\$25.00
3 ton truck	Single axle	\$30.00
5 ton truck	Tandem axle	\$80.00

Trucks larger than 5 ton are to be directed to the regional landfill.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	Al Hoggan, Director of Community and Protective Services
Title:	Surplus Fire Truck Sale/Tallcree First Nations

BACKGROUND / PROPOSAL:

Mackenzie County has two older fire truck units that have been taken out of service several years ago. These trucks no longer meet our requirements and would be of minimal value at a dispersal auction. Both units are GMC with one being a 1977 cab over and the other a 1979 conventional. Unit numbers are 9103 and 9104.

The Tallcree First Nations Band has approached Mackenzie County with interest in acquiring these two units.

OPTIONS & BENEFITS

Option #1: Retain the units and dispose of the assets at a dispersal auction

Option #2: Sell one or more units to the Tallcree First Nations for \$1 (one dollar) as is – where is.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion #1:

That Mackenzie County sell one unit 9103 Or 9104 (Tallcree First Nations choice) for \$1 (one dollar) as is –where is.

Author: A. Hoggan Reviewed By: _____ CAO _____

Motion #2:

That administration be directed to offer the remaining unit to other local area First Nations for \$1 (one dollar, as is –where is) and if no interest, offer the remaining unit to the Tallcree First Nations for \$1 (one dollar) as is –where is.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	John Klassen, Director of Operations
Title:	Policy PW019 – Road Construction Eligibility and Road Allowance Use

BACKGROUND / PROPOSAL:

Due to a high volume of road requests as a result of the Ag Land Expansion Program, the Agricultural Land – Land Use Planning Committee reviewed and revised the existing policy, PW019. This policy determines road construction eligibility and also manages the use of the County road allowance in currently developing areas of the County.

OPTIONS & BENEFITS:

As discussed

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That PW019 – Road Construction Eligibility and Road Allowance Use policy be adopted as presented.

Author: B. Peters Review Date: _____ CAO _____

Mackenzie County

Title	Road Construction Eligibility and <u>Road Allowance Use</u> <u>Prioritization</u>	Policy No.	PW019
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Legislation Reference	Municipal Government Act, <u>Part 3, Div. 2</u> , Section 18
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Purpose:

To define road construction eligibility and priorities.

This policy rescinds and replaces Policy PW002–95.

Policy Statement and Guidelines

Mackenzie County shall be solely responsible for new road construction standards and approvals. Landowners may build roads on municipal road allowances under the direct supervision of as approved by the County.

Definitions

For the purpose of this policy the following definitions shall apply:

Residence – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

New Agricultural Lands – Lands sold as part of an Agricultural Land Expansion Program. This status stays with the land for 5 years after transfer of title from Crown Land to privately owned.

Alberta SRD – Alberta Sustainable Resource Development

General

1.1 Construction of roads shall take place on statutory road allowances or road right-of-way, wherein:

- a. The construction extends and forms part of the existing network of roads;
- b. The construction meets all design, specifications and standards as determined by Mackenzie County;
- c. The application has been made on a “Request for Road Construction Request” form, attached as Schedule B of this policy, by the landowner(s) for

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Mackenzie County's Council's consideration;

- d. The road to be constructed is required to facilitate the agricultural growth of Mackenzie County due to an Agricultural Land Expansion Program; and
- e. The project has been approved by Mackenzie County and all other regulatory agencies; and Council; and
- f. The road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant; and-
- g. The annual road building budget for the given year has sufficient funds.

1.2 Applications for road construction must be received by August 31st annually.

1.3 Construction outside of the road right-of-way shall be generally accepted when:

- a. The construction is necessary to meet the design, specifications and standards as determined by Mackenzie County;
- b. The construction along the road allowance is not cost effective;
- c. Mackenzie County derives either an economic and/or social benefit from the resulting development.

1.4 Mackenzie County may, but need not, provide drainage improvements in conjunction with the road construction. The road ditches may be designed to drain water to a certain point along the road, and ditches may only be extended beyond the road construction limits if needed to protect the road infrastructure.

Eligibility Requirements

2.1 Consideration shall only be given for the construction of roads to access agricultural lands provided:

- a. A minimum area of eighty (80) acres of the land on any one quarter is in production or is in seedbed condition for the production of an agricultural crop or has been fenced for livestock operations; and
- b. That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s), ~~or group spouse of the said person(s), business, or business owned by said person(s).~~ Title searches will be done as of September 30 of each year.

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c. If the above listed criteria has not been achieved, and the road right-of-way requires clearing or temporary improvements, the applicant may enter into an agreement with the municipality allowing the applicant to make the improvements necessary in order to access their land, as per Schedule A of this policy. All right-of-way clearing must be approved by Alberta SRD. All subsequent improvements, such as ditching and/or drainage of wetlands, require approval from the regulatory agency. When an agreement has been entered into for the purpose of clearing a road right-of-way, the applicant shall be paid in accordance with the municipality's Hiring of Private Equipment policy.

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d. Mackenzie County/Council reserves the right to apply any/all special funding in order to develop a road grid system that will maximize the access to New Agricultural Lands.

2.2 Consideration shall be given for the construction of roads for residential access provided:

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a. The applicant shall provide to give Mackenzie County an irrevocable letter of credit, certified cheque or other suitable financial commitment in the amount of \$10,000 per half mile.*- This shall be submitted by September 30th - the date established within a letter that will be delivered to the applicant after council has tentatively approved the construction of the access. If the property owner builds a residence on the subject property within a two-year period from the date the road has been substantially completed, the irrevocable letter of credit or certified cheque shall be returned.

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b. That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group-spouse of the said person(s), business, or business owned by said person(s).-Title searches will be done as of September 30 of each year.

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2.3 Industry

Consideration shall be given for the construction of roads for industrial access on a case-by-case basis.

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Prioritization

Prioritization shall be by road class in the following order:

Collector

— Local Road

Low Volume Farm Access

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~~— Field Access~~

Within each classification consideration shall be given on a case-by-case basis.

3.1 Council may approve construction of a road in the current year when a road construction cost sharing agreement is developed between the applicant and the County. ~~where:~~

~~— Costs are expected to accelerate significantly in the following year, and~~

~~— The landowner is willing to finance the project in the current year and provides the estimated costs up front, and~~

~~— Council is willing to reimburse the landowner in the following year.~~

~~A road construction cost sharing agreement is developed between the applicant and the County.~~

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road is presented as a cost shared project. Subject to the discretion of County Council, the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

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	Date	Resolution Number
Approved	December 19, 2001	01-713
Amended	May 22, 2002	02-377
Amended	June 4, 2002	02-393
Amended	September 24, 2002	02-666
Amended	November 26, 2002	02-848
Amended	April 20, 2004	04-276
Amended	October 14, 2008	08-10-724
Amended		

SCHEDULE "A"

PW019

THIS AGREEMENT made the _____ day of _____, 201____, at the Hamlet of _____, in the Province of Alberta.

BETWEEN:

MACKENZIE COUNTY
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

(Hereinafter referred to as "the County")

AND:

(Hereinafter referred to as "the Applicant/s")

WHEREAS this agreement pertains to the use of County Road Allowances for the purpose of accessing property;

AND WHEREAS the Applicant has requested permission from the County for use of the County Road Allowance located at _____ as outlined in Schedule "C" hereto annexed for the purpose of accessing your property located at _____, as outlined in Schedule "C" hereto annexed.

AND WHEREAS the County has no issues or concerns with the Applicant removing the brush, clearing and disposal of the brush within the road allowance, subject to Sustainable Resource Development (SRD) approval.

AND WHEREAS the Applicant, at minimum, must windrow the brush to the pin side of the road allowance, and provide a break in the windrow every 200 meters and at every drainage course and/or water course.

AND WHEREAS the Applicant must obtain all approvals from the appropriate regulatory agencies for subsequent improvements within the road allowance related to drainage and/or wetlands.

AND WHEREAS the County and the Applicant hereby agrees the County will not be responsible for any damages incurred resulting from clearing this road allowance.

AND WHEREAS the Applicant hereby agrees that all property pins shall remain intact and shall not be removed or disturbed in any way as it is an offense to remove or disturb any property pins.

AND WHEREAS by executing this agreement, the County does not imply an obligation to build a road at this location.

AND WHEREAS the Applicant hereby accepts the terms and conditions as outlined in this agreement with respect to accessing the road allowance, as outlined in Schedule "C" hereto annexed.

SIGNED by the parties as of the date first written above.

MACKENZIE COUNTY

(Witness)

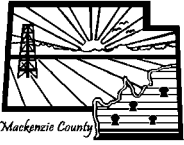
(Mackenzie County)

(Witness)

(Applicant)

(Witness)

(Applicant)



MACKENZIE COUNTY

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266
Public Works (780) 928-3983 Fax 928-3636

SCHEDULE B

PW019

REQUEST FOR ROAD CONSTRUCTION

All road requests submitted on this application form will be investigated by the Roads Department and submitted to Council for consideration. **The deadline for submission of applications for consideration in the next Roads Program is August 31.**

Affected Land Location _____	¼ Section _____	Township _____	Range _____	West of _____	Meridian _____
OR	Lot _____	Block _____	Plan _____	Hamlet <input type="checkbox"/>	OR Rural <input type="checkbox"/>
Name of Owner / Occupant _____					
Postal Address _____			Phone Number _____		
Date on which the land was acquired _____					
What is the condition of the present access? _____					

Road Required for: Farmland Access Residential Access Both

Do you live on this land now? Yes No If No, where do you live? _____

Do you plan to live on this land? Yes No If Yes, When? _____

Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No

Have you applied for: Power? Yes No Gas? Yes No Telephone? Yes No

Would the proposed road form part of a school bus route (immediately or in the future)? Yes No

If above answer is Yes: Number of school age children _____ Number of pre-school age children _____

What is the current status of the land? Pasture/Crop/Hay _____ acres Treed _____ acres

Other (recreation, subdivision, etc) _____ acres Recently cleared _____ acres

What are your immediate plans for the land? Pasture /Crop/Hay _____ acres Clear trees _____ acres

Other (recreation, subdivision, etc) _____ acres

Signature of Applicant Date

For office use only	Date Stamp
Received at _____ Office	
By _____ Signature	

Location Sketch of Road Request

Township (eg. 107-14-W5M) _____



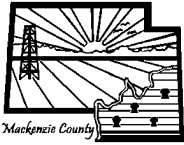
31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Please: clearly mark the location of all existing roads in **BLACK** ink and the location of the requested road in **RED** ink in the area provided above, OR provide a photocopy of a Land Ownership Map for the area.

Please also indicate details such as:

- | | |
|---|--|
| <ul style="list-style-type: none"> • low areas, sloughs and muskegs • drainage ditches • bridges or culverts required • pipelines | <ul style="list-style-type: none"> • buried utilities • powerlines • Trees (planted and natural) • Buildings and driveways |
|---|--|

The information provided on this form shall be used by Mackenzie County for planning and scheduling road construction and maintenance programs only.



MACKENZIE COUNTY

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
 Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636

REQUEST FOR ROAD CONSTRUCTION

Motion # *****
 Adopted Date _____
 File : _____

All road requests submitted on this application form will be investigated by the Roads Department and submitted to the Council for consideration. Requests are dealt with on a priority system determined by the Council in consultation with the Roads Department. All requests that cannot be satisfied during the current construction year will be retained on file for further consideration with the Roads Program for the following year. **The deadline for submission of applications for consideration in the next Roads Program is August 31.**

Affected Land Location _____ ¼ Section _____ Township _____ Range _____ West of _____ Meridian
OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant _____
 Postal Address _____
 Date on which the land was acquired _____
 What is the condition of the present access? _____

Road Required for: Farmland Access Residential Access Both
 Do you live on this land now? Yes No If No, where do you live? _____
 Do you plan to live on this land? Yes No If Yes, When? _____
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No
 Have you applied for Power? Yes No Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No
 If above answer is Yes: Number of school age children _____ Number of pre-school age children _____
 What is the land being used for? Pasture _____ ha Crop _____ ha Hay _____ ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) _____ ha
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

Signature of Applicant

Date

For office use only Received at _____ Office By _____ <div style="text-align: center;">Signature</div>	Date Stamp
---	------------

Location Sketch of Road Request

Range ____ W. of ____ M.

Range ____ W. of ____ M.

Range ____ W. of ____ M.

Township _____

Township _____

Township _____

Township _____

Township _____

Township _____



15	14	13	18	17	16	15	14	13	18	17	16
10	11	12	7	8	9	10	11	12	7	8	9
3	2	1	6	5	4	3	2	1	6	5	4
34	35	36	31	32	33	34	35	36	31	32	33
27	26	25	30	29	28	27	26	25	30	29	28
22	23	24	19	20	21	22	23	24	19	20	21
15	14	13	18	17	16	15	14	13	18	17	16
10	11	12	7	8	9	10	11	12	7	8	9
3	2	1	6	5	4	3	2	1	6	5	4
34	35	36	31	32	33	34	35	36	31	32	33
27	26	25	30	29	28	27	26	25	30	29	28
22	23	24	19	20	21	22	23	24	19	20	21

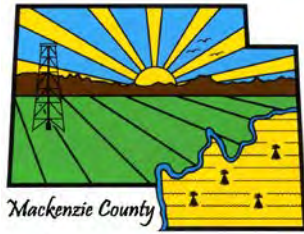
Please: clearly mark the location of all existing roads in **BLACK** ink and the location of the requested road in **RED** ink.

Please also indicate details such as:

- low areas, sloughs and muskegs
- buried utilities
- drainage ditches
- powerlines
- bridges or culverts required
- Trees (planted and natural)
- pipelines
- Buildings and driveways

. Please draw these details on a **separate piece of paper** and attach to this application.

The information provided on this form shall be used by Mackenzie County and its Council for planning and scheduling road construction and maintenance programs only.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	Liane Lambert, Development Officer
Title:	Bylaw 844-11 Land Use Bylaw Amendment to Rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe “UF” to Direct Control “DC” (Fort Vermilion)

BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment application to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe (UF) to Direct Control (DC). The request is required for the reopening of a historical gravel pit located within the Hamlet of Fort Vermilion.

Knelsen Sand and Gravel (owner/applicant) applied for renewal from Alberta Environment to reopen the historical pit, however Alberta Environment will not approve the Knelsen pit plan without the land having an acceptable zoning with the County.

A Natural Resources Extraction Industry is neither a permitted nor a discretionary use in the subject zoning.

The purpose of an Urban Fringe zoning is to control development around urban centers and minimize the impact and conflict between urban and rural uses as well as protect future growth areas for urban development.

The subject land is located at the western end of the Hamlet of Fort Vermilion. There is residential development on both sides of the existing pit, a cultivated field behind and River Road in the front. The pit itself is located at the northeast corner of the subject property. Future expansion of the pit would most likely be to the south towards the sewage lagoons. The remainder of the land outside the pit extraction would continue to be farmed in order to control weed population. This area is not an ideal location for residential development being that it is entirely within the 1/100 year flood zone area.

Author: L. Lambert **Reviewed by:** _____ **CAO** J. Roy Brideau

The County Municipal Development Plan shows the subject lands as being intended for parks and institutional uses. The Fort Vermilion Area Structure Plan shows the area as being for open space purposes, not for future development due to the flood zone. The subject lands will likely not be developed for park/institutional purposes for a number of years and the proposed use would not prevent such development in the future. As a result, the Planning Department feels that the proposed use could be allowed as a transitional use.

The application was presented to the Municipal Planning Commission (MPC) at their November 28, 2011 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 844-11, being a Land Use Bylaw to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe "UF" to Direct Control "DC" to accommodate a Natural Resources Extraction Industry, subject to public hearing input.

OPTIONS & BENEFITS:

Since structural development is not encouraged in this area, allowing the gravel pit to be reopened would not conflict with the Municipal Development Plan or the Fort Vermilion Area Structure Plan. In fact, once the gravel pit has been exhausted the owner must reclaim the gravel pit. This reclaimed gravel pit could make for an interesting open space or park with hills and valleys, ponds and picnic areas.

Mackenzie County's Land Use Bylaw does not contain zoning districts that allow a Natural Resources Extraction Industry within a Hamlet. The Planning Department does not feel that adding Natural Resources Extraction Industries to the Urban Fringe or any other Hamlet zoning is a good idea, as this type of development is generally not desired within a Hamlet. As a result, the request is to rezone the lands to Direct Control so that Council can decide the development in this area which has special character and circumstances.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 844-11, being a Land Use Bylaw to rezone of Part of FORTVER, Range 2, Lot 7A from Urban Fringe "UF" to Direct Control "DC" to accommodate a Natural Resources Extraction Industry, subject to public hearing input.

RECOMMENDED ACTION:

That first reading be given to Bylaw 844-11, being a Land Use Bylaw to rezone Part of FORTVER, Range 2, Lot 7A from Urban Fringe "UF" to Direct Control "DC" to accommodate a Natural Resources Extraction Industry, subject to public hearing input.

Author: L. Lambert Reviewed by: _____ CAO J. Roy Brideau

BYLAW NO. 844-11
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Gravel Pit within Hamlet Boundaries.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of FORTVER, Range 2, Lot 7A

be rezoned from Urban Fringe “UF” to Direct Control “DC”, as outlined in Schedule “A”.

READ a first time this ____ day of _____, 2012.

READ a second time this ____ day of _____, 2012.

READ a third time and finally passed this ____ day of _____, 2012.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

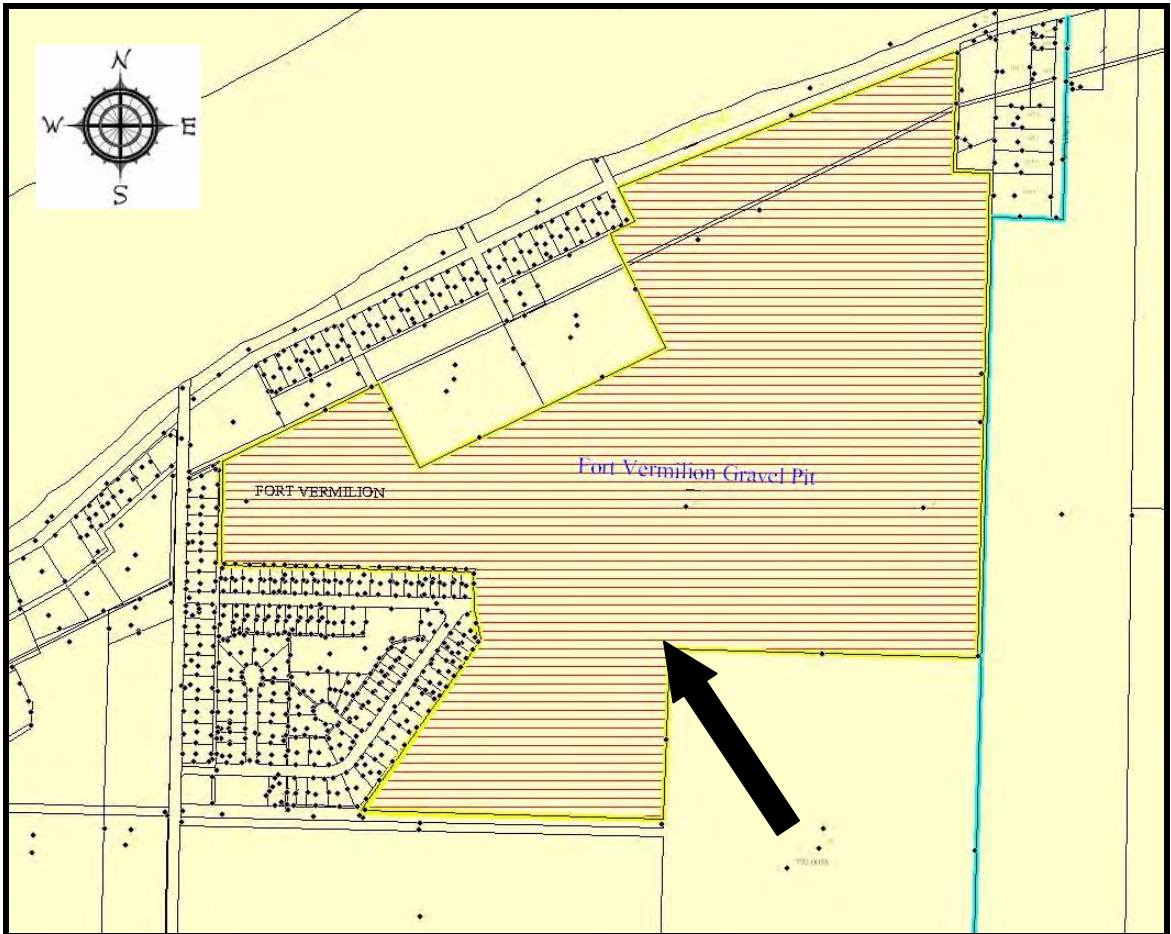
BYLAW No. 844-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

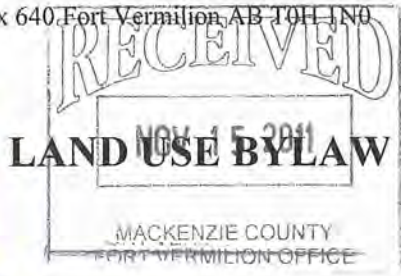
Part of FORTVER, Range 2, Lot 7A

In the Hamlet of Fort Vermilion be rezoned from Urban Fringe "UF" to Direct Control "DC".



FROM: Urban Fringe "UF"

TO: Direct Control "DC"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 844-11

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

NAME OF REGISTER OWNER <u>Knelsen Sand and Gravel Ltd.</u>		
ADDRESS <u>P.O. Box 125</u>		
TOWN <u>La Crete, Alberta</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.)	BUS. <u>780-928-3935</u>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>Fort Ver</u>	BLK <u>B2</u>	LOT <u>7A</u>
----------	------	------	-------	----	----	-------------------------	------------------	------------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Urban Reserve TO: Direct Control

REASONS SUPPORTING PROPOSED AMENDMENT:

Knelsen wishes to obtain a renewal with Alberta Environment to operate a historical gravel pit within the Fort Vermilion settlement.

AB Environment will not approve the Knelsen Pit Plan without the land having acceptable zoning with the municipality.

The Plan is to exhaust our pit to the East, which is found on lots 4, 5 and 6 as well as 962 1609, then move back to the 'Fort Vermilion pit'. Additional gravel testing may result in a further expansion of the pit in the future. The remainder of Lot 7A will be farmed to control weeds.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150

RECEIPT NO. _____

APPLICANT _____

DATE _____

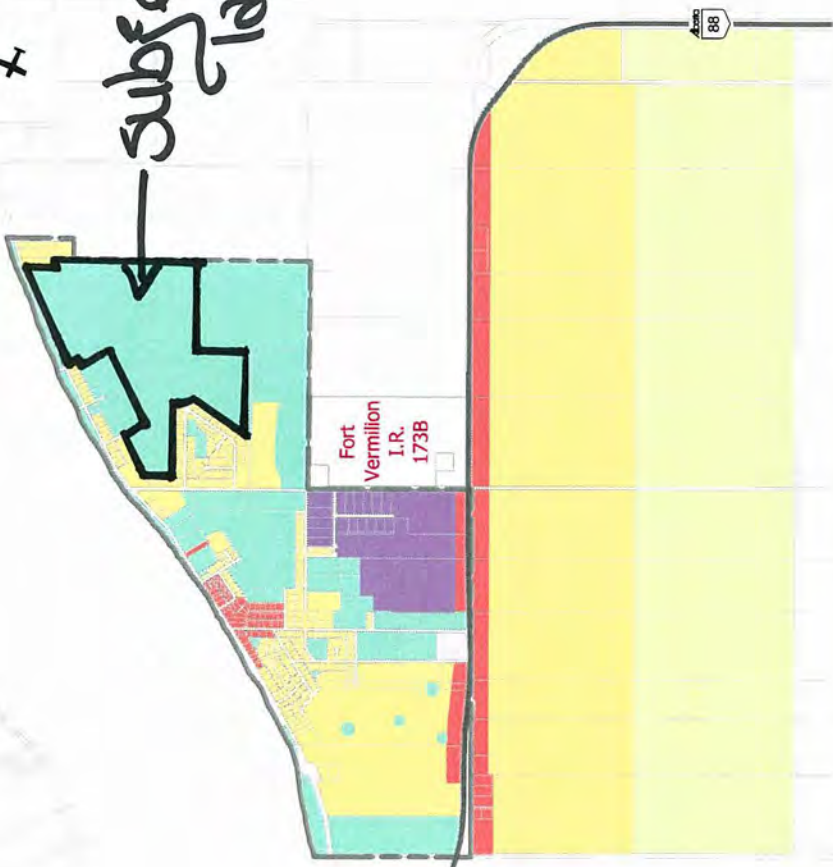
NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Rayel Knelsen
REGISTERED OWNER

Nov 15, 2011
DATE

MAP 4

Subject lands

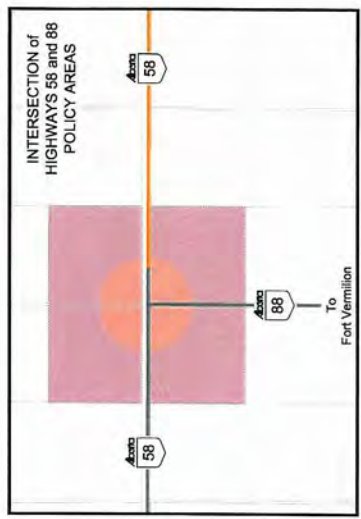


To Highway 58 (See Inset)



POLICY AREA:

	Agriculture
	Country Residential
	Rural Commercial
	Rural Industrial
	Hamlet Residential
	Hamlet Commercial
	Hamlet Industrial
	Parks / Institutional
	Tower
	Indian Reserve
	Hamlet Boundary



MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN
MAP 4 - GREATER FORT VERMILION
POLICY AREAS

N.T.S.



Mackenzie County

HAMLET OF FORT VERMILION
Potential Ice-Jam
Flood Prone Lands

MAP "D"



Subject
lands



hamlet of fort vermillion

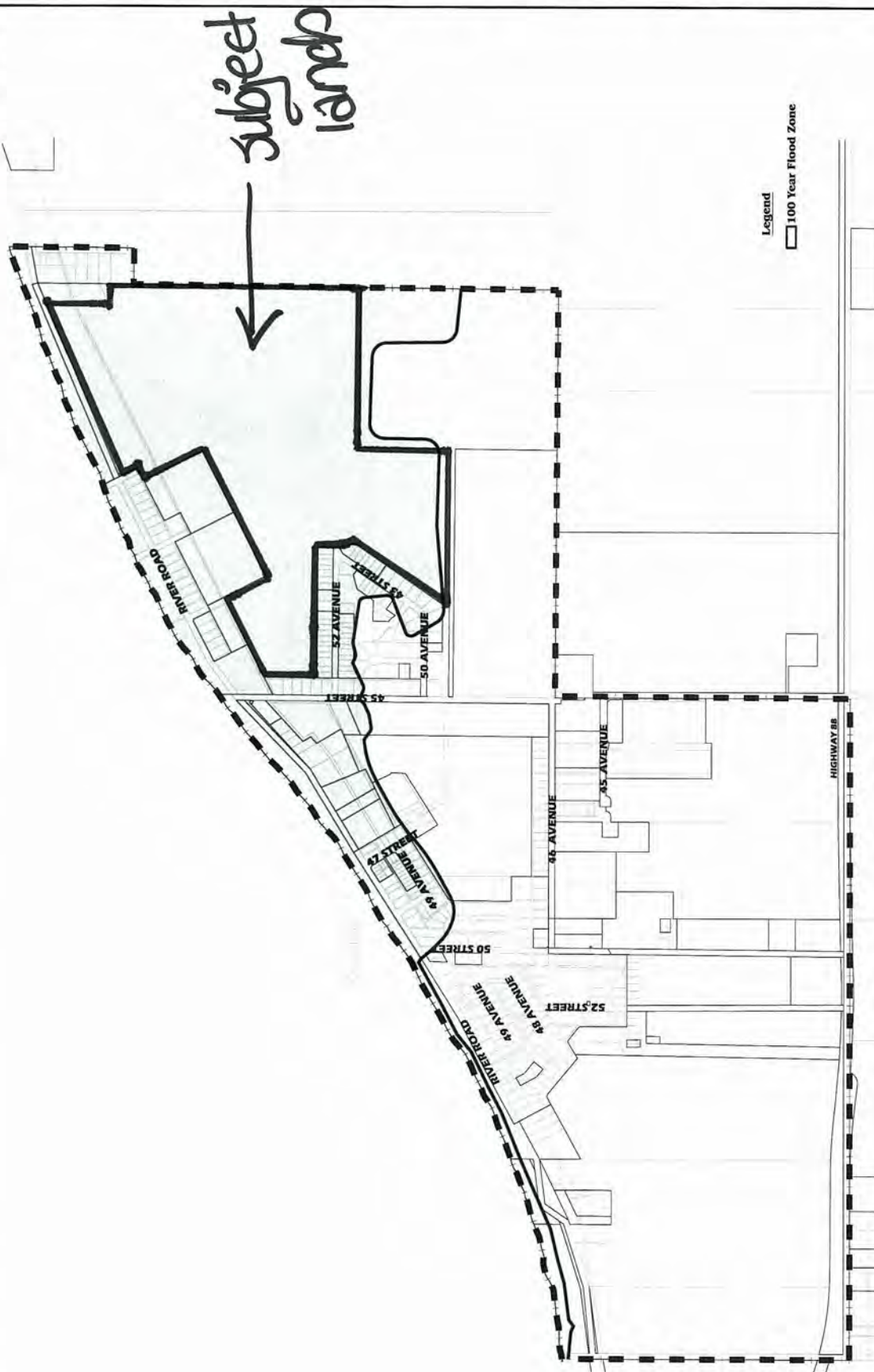
URBAN SYSTEMS.

Area Structure Plan

N.T.S.



ice jam/flood hazard area



U:\Projects_2005\2005030710-01\City-Design\Map\CAD\DWG\FortVermillion\11171.mxd (20050319 09:58 AM) (11171.mxd)

hamlet of fort vermilion



north

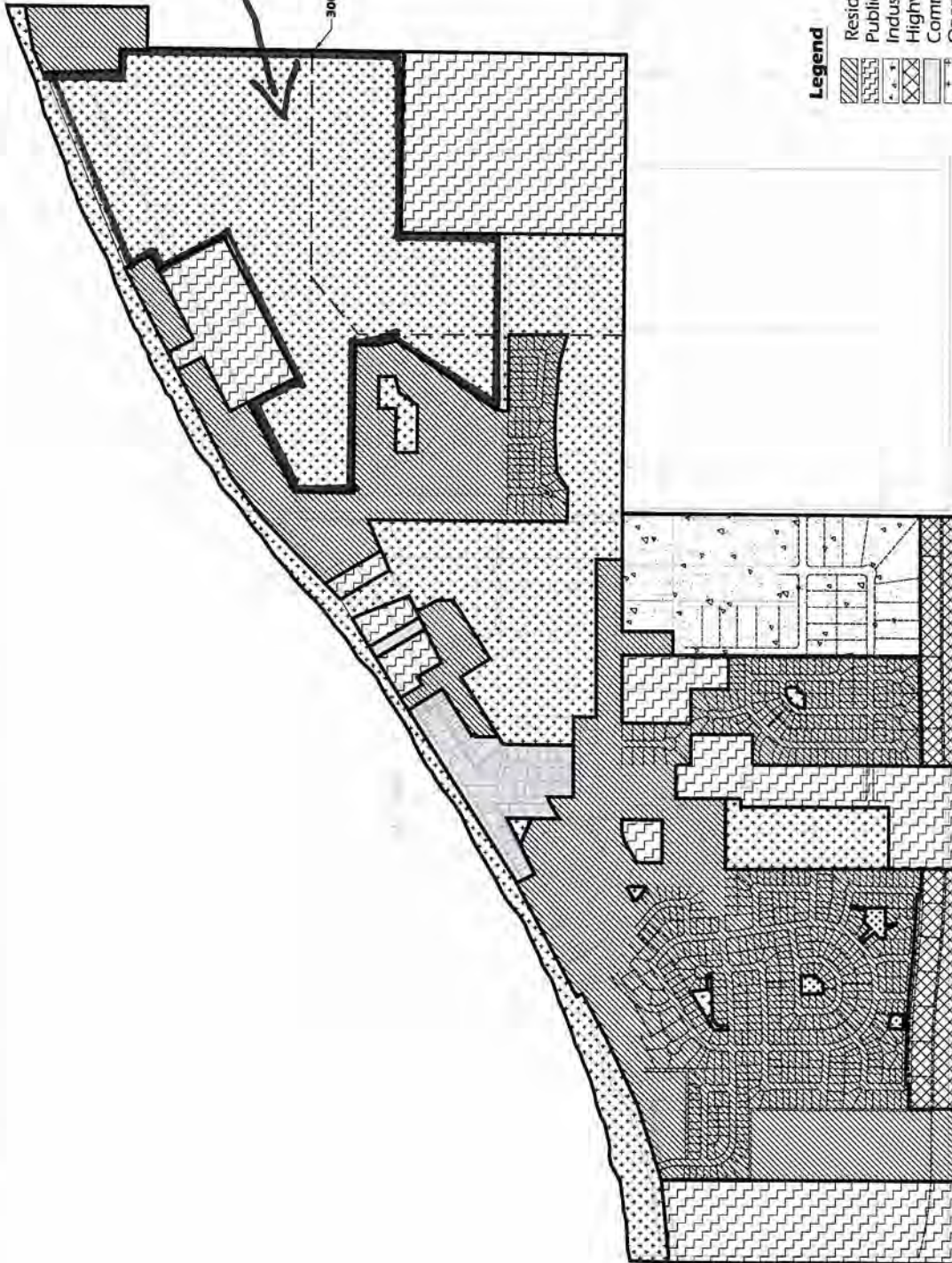
Area Structure Plan



future land use plan



Schedule





north

N.T.S.



community concept plan

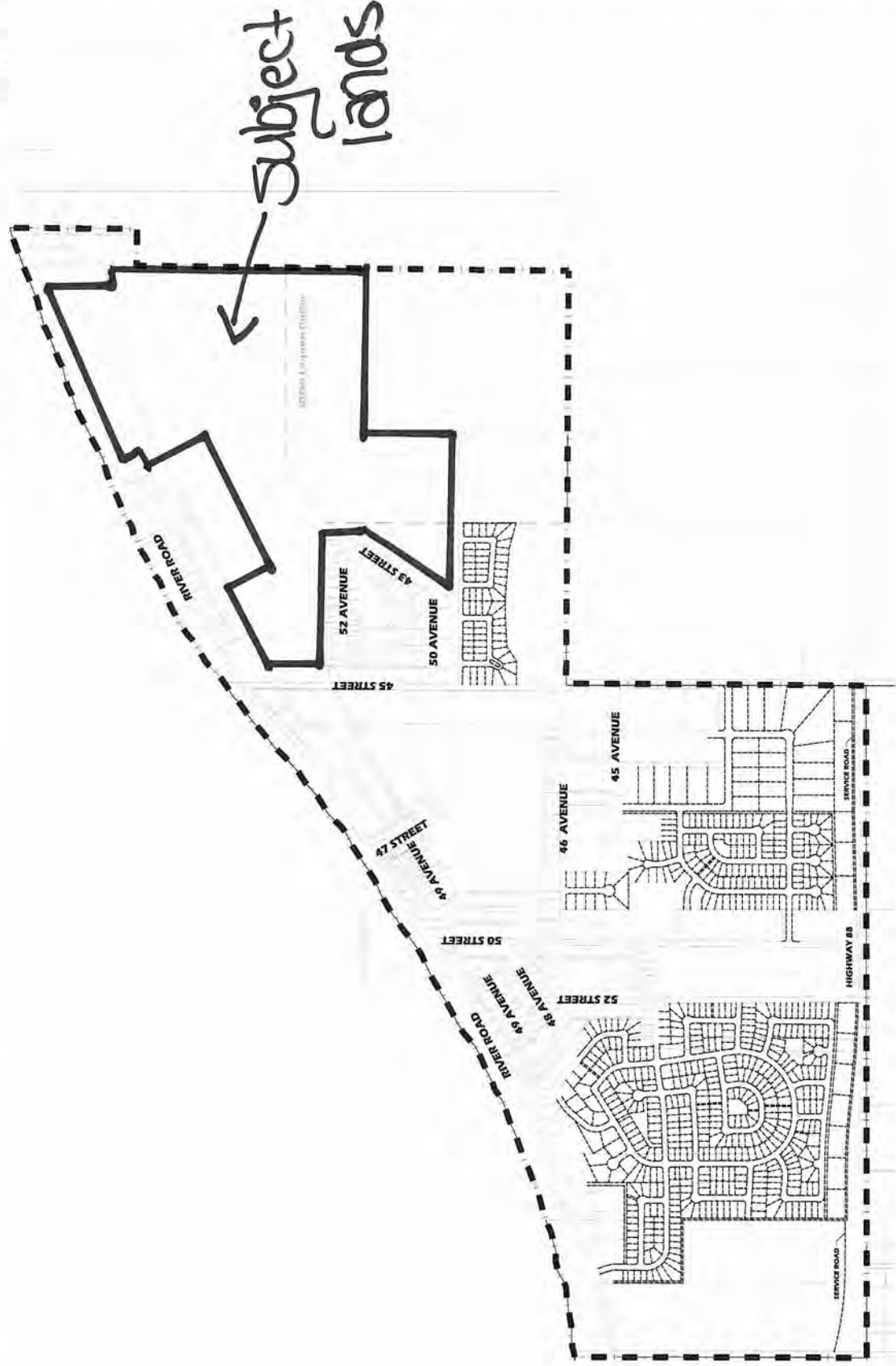
Schedule

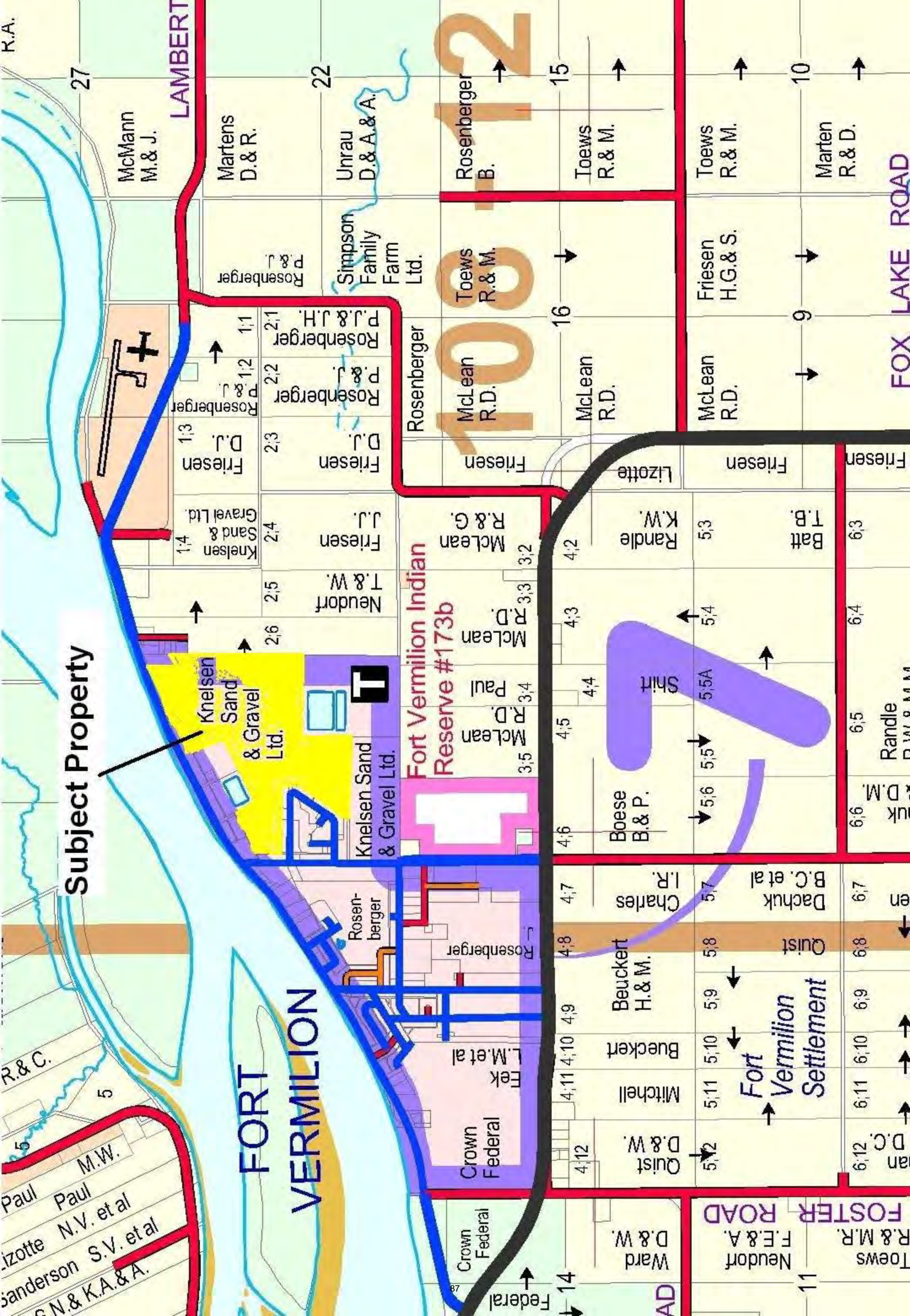


hamlet of fort vermillion

Area Structure Plan

URBAN SYSTEMS.





Subject Property

LAMBERT

FORT VERMILION

Fort Vermilion Indian Reserve #173b

Fort Vermilion Settlement

FOX LAKE ROAD

FOSTER ROAD

10012

5

27

22

15

16

14

14

10

9

11

McMann M. & J.

Martens D. & R.

Unrau D. & A. & A.

Rosenberger B.

Toews R. & M.

Toews R. & M.

Marten R. & D.

Rosenberger P. & J.

Simpson Family Farm Ltd.

Toews R. & M.

Friesen H.G. & S.

Rosenberger P. & J.

Friesen D.J.

Rosenberger

McLean R.D.

McLean R.D.

McLean R.D.

Friesen D.J.

Friesen D.J.

Friesen

Friesen

Friesen

Friesen

Knelsen Sand & Gravel Ltd.

Friesen J.J.

McLean R. & G.

Randle K.W.

Batt T.B.

Knelsen Sand & Gravel Ltd.

Neudorf T. & W.

McLean D.

Boese B. & P.

Shift

Randle D.W. & M.M.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D. Paul

Boese B. & P.

5:5A

Randle D.W. & M.M.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:6

Boese B. & P.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:5

Boese B. & P.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:7

Boese B. & P.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:8

Boese B. & P.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:9

Boese B. & P.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:10

Boese B. & P.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:11

Boese B. & P.

Knelsen Sand & Gravel Ltd.

Knelsen Sand & Gravel Ltd.

McLean R.D.

Boese B. & P.

5:12

Boese B. & P.

R. & C.

Paul M.W.

Paul N.V. et al

Sanderson S.V. et al

C.N. & K.A. & A.

87



Sewer Pit

Residential Area



986

Fort Vermilion Gravel Pit

300 m Lagoon Buffer as Required by MESA

River Road

Residential Area

FORT VERMILION

DEVELOPMENT SEQUENCE

Direction of mining shown as >>>

NEW MINING AREA (9.1ha):

- prepare next 2.5ha --
- strip topsoil (TS) to expose subsoil (SS); direct-place where TS has been placed or where SS has been contoured; strip TS a minimum of 5m ahead of the pit face;
- strip SS to expose overburden (OB); direct-place where SS has been placed or where OB has been contoured; strip SS a minimum of 5m ahead of the pit face;
- soil stockpiles separated from all pit faces by 5m; from other stockpiles by 3m;
- place excess layer of screenings in area of previous excavation that is to be progressively reclaimed;
- strip OB and place directly in previous excavation area (cover any distributed screenings);
- mine up to 2.5ha.

CONCURRENT PROGRESSIVE RECLAMATION;

- contour OB that was direct-placed;
- scarify areas of OB that have been compacted before placing SS;
- place and contour SS from current excavation area on all contoured OB in all areas that will not be re-disturbed;
- place and contour TS from current excavation area on contoured SS;
- seed all areas that have TS replaced with pasture mix.

ONGOING MINING AND PROGRESSIVE RECLAMATION:

- follows above sequence (last mining block up to 3.0ha).

FINAL RECLAMATION:

- scarify all compacted areas where OB has been contoured;
- remove aggregate stockpiles, and scarify compacted areas;
- place and evenly contour excess screenings on pit floor;
- place OB from stockpiles over screenings and over all exposed pit floor;
- place and contour SS from stockpiles;
- place and contour TS from stockpiles;
- seed all contoured TS and reseed previous areas as necessary.
- implement agricultural practices to maintain and enhance reclaimed areas.

HIGHEST RECLAMATION LIABILITY WITHIN THE NEXT FIVE YEARS IS PROJECTED TO BE THE EXISTING CONDITION and TOPSOIL/SUBSOILS FROM THE NEXT PHASE OF MINING [MINING 2.5HA [REF. DWG 2]:

OVER AN AREA OF 10.03HA:

- remove stockpiled aggregate;
- remove excess stockpiled screenings and evenly distribute on the pit floor;
- scarify and recontour compacted overburden;
- place stockpiled overburden and contour over distributed screenings and open pit floor;

OVER AN AREA OF 10.03HA + 2.5HA:

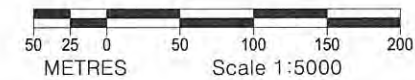
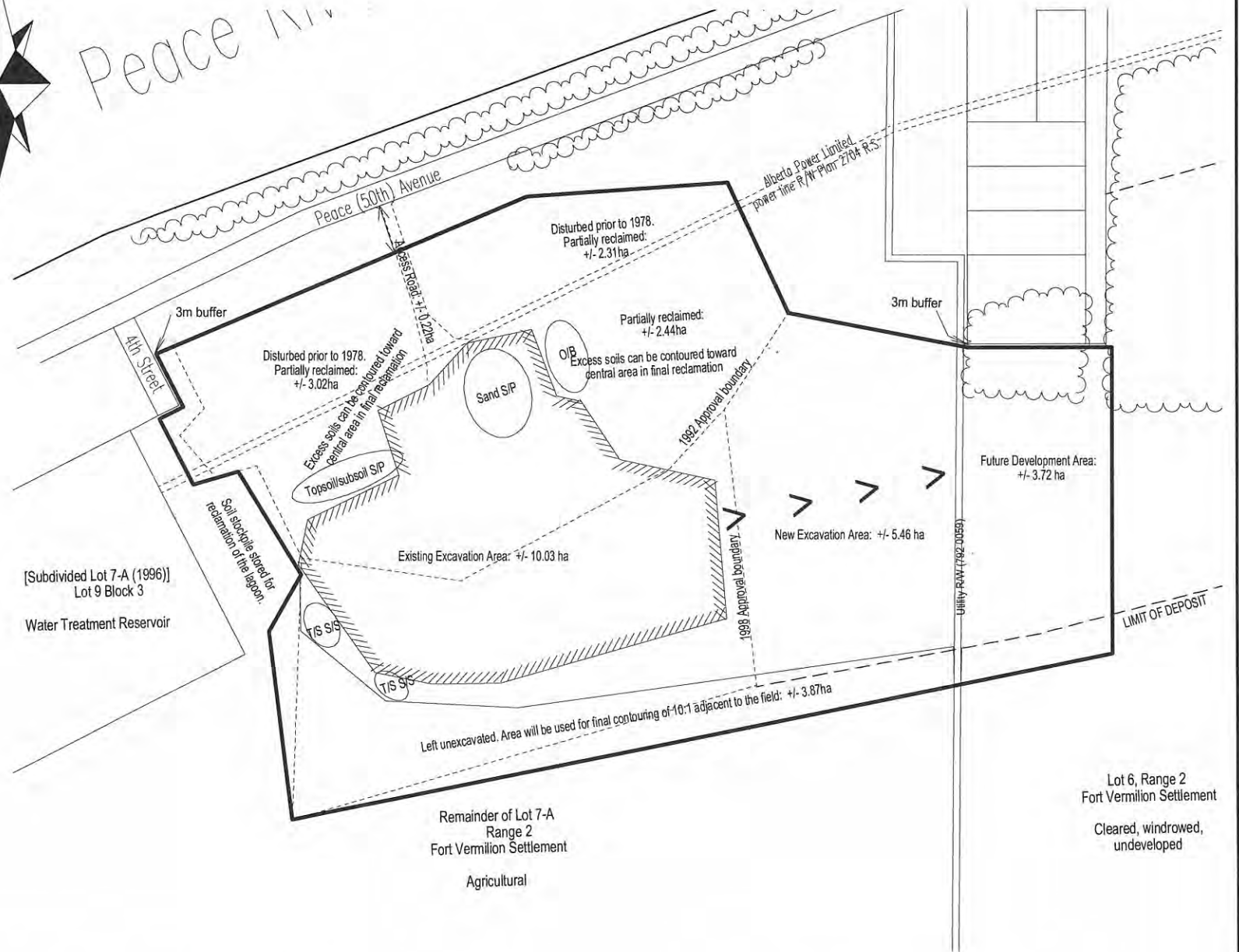
- redistribute and place stockpiled subsoil and contour;
- redistribute and place stockpiled topsoil and contour;
- seed to pasture mix

OVER AREAS CURRENTLY PARTIALLY RECLAIMED WITH ALL SOILS PLACED 8.9ha:
-- implement agricultural practices to maintain and enhance reclaimed areas.

[Ref. Code Application Form and attached Security Calculation Table]



Peace III



Total Registration Area 31.3ha comprising:

- Area under progressive reclamation 7.77ha (overburden, soils placed; partially contoured) [of the 7.77ha, 5.33ha were disturbed prior to 1978]
- Active area 10.03ha
- Planned development area 9.10ha [1.0ha stripped]
- Area required for sloping adjacent to field 3.87ha [1.2ha stripped]
- Undisturbed buffers and utility R/W 7920059 0.53ha

Dwg. No. 3
of
DRAWINGS
Dwg. No. 1: Existing Site Oct 2009
Dwg. No. 2: Cross-Section Profiles
Dwg. No. 3: Development Sequencing
Dwg. No. 4: Planned Reclamation



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	Chris Wilcott, Development Officer
Title:	Bylaw 847-12 Land Use Bylaw Amendment to Amend Subdivision Security Provisions

BACKGROUND / PROPOSAL:

Due to concerns with regard to the multi-lot subdivision process, Council passed the Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003 on September 13, 2011. This policy clearly outlines the steps and requirements for subdivisions however it is in conflict with the County Land Use Bylaw (791-10). Due to an oversight, the County Land Use Bylaw was not updated to reflect the requirements of DEV003 prior to adoption on September 23, 2011. As a result, the following conflict exists:

Land Use Bylaw states:

6.6 SECURITIES

(a) Security, in the form of an irrevocable letter of guarantee from a financial institution or a certified cheque will be required for a subdivision where the developer is required to complete one or more of the subdivision conditions after registration of the subdivision.

(b) Security, in the form of a performance bond, will not be accepted.

6.7 REGISTRATION

Once the COUNTY is satisfied that all the conditions are met or security has been provided to ensure that all conditions will be met, the final documentation from the surveyor will be signed and submitted to the surveyor for submission to Alberta Land Titles.

Policy DEV003 requires provision of Security for both surface and subsurface municipal improvements prior to subdivision registration.

Author: M. Krahn **Review by:** _____ **CAO** J. Roy Brideau

In the case of a dispute between a policy and Bylaw, the Bylaw applies. As a result, the Planning Department recommends amending the Land Use Bylaw to refer to the policy with regard to security and registration.

OPTIONS & BENEFITS:

Amending the Section 6.6 (Securities) and Section 6.7 (Registration) of the Land Use Bylaw to refer to the Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003 will serve to remove the conflict.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That first reading be given to Bylaw 847-12, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10) as presented.

Author: M. Krahn Review by: _____ CAO J. Roy Brideau

BYLAW NO. 847-12

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to clarify subdivision security and registration requirements.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 6.6 Securities, Subsection a), be amended to:
 - a) Security for multi-lot/urban subdivisions shall be in the form and amount as required in Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003.
2. That the Mackenzie County Land Use Bylaw Section 6.7 Registration, be amended to:
 - a) Subdivision registration of all multi-lot/urban subdivisions shall be completed in accordance with the COUNTY'S Multi-Lot/Urban Subdivision Construction and Registration Policy DEV003.
 - b) Subdivision registration of rural single lot subdivisions will be endorsed by the COUNTY and submitted to the surveyor for submission to Alberta Land Titles once the COUNTY is satisfied that all the conditions in the subdivision decision and Development Agreement have been fulfilled.

READ a first time this ____ day of _____, 2012.

READ a second time this ____ day of _____, 2012.

READ a third time and finally passed this ____ day of _____, 2012.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

Mackenzie County

TITLE	Multi-Lot/Urban Subdivision Construction and Registration Policy	Policy No:	DEV003
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LEGISLATION REFERENCE	Municipal Government Act, Section 83
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<p>PURPOSE</p> <p>Establish steps for the construction and registration of multi-lot and/or urban subdivisions.</p>
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POLICY STATEMENT

Mackenzie County receives various requests for the construction and registration of urban and multi-lot subdivisions in within the County. This policy will ensure consistency and clarity in how both urban and multi-lot subdivisions will be constructed and registered.

DEFINITIONS

The following definitions are used for the purpose of this policy:

Guarantee Period - means a period of two (2) years for all Municipal Improvements.

Mackenzie County Administration – means Mackenzie County administrative staff

Multi-lot Subdivision – means the creation of more than two lots out of a rural parcel of land.

Municipal Improvements - means those municipal services and facilities identified and/or referenced in the Development Agreement.

Subsurface – means improvements being constructed or placed below the surface of the ground and intended to be and remain below the surface of the ground.

Surface – means improvements being constructed or placed above or on top of the surface of the ground and intended to be and remain above the surface of the ground.

Urban Subdivision – means the creation of a lot (s) within Hamlet boundaries.

GENERAL PROVISIONS

This policy is intended to be used in conjunction with the requirements of the Municipal Government Act (MGA), the Subdivision and Development Regulations and applicable County Bylaws (including the Land Use Bylaw). Where a conflict exists between this policy and the aforementioned provincial requirements and/or County Bylaws, the provincial requirements and County Bylaws will apply.

This policy addresses how the construction of Municipal Improvements is required to be completed and the steps that are required in order for Mackenzie County to endorse the registration of the subdivision.

SUBDIVISION PHASES

When subdivisions are designed and not all of the lots within the design are being subdivided at the same time, the Development Authority decision will address only the lots within the proposed subdivision and any future lots will be considered and decided upon in future subdivision applications. Municipal Improvements for each phase of subdivision shall be constructed and completed in conjunction with the approved subdivision application. No deferral of Municipal Improvements shall be permitted and the construction of Municipal Improvements outside the approved subdivision phase shall not be permitted.

SUBDIVISION CONSTRUCTION AND REGISTRATION STEPS

The steps outlined in this policy commence only after the subdivision application has been approved by the Subdivision Authority.

1. Provision of subdivision engineered plans by the developer or agent (if agent listed in application) and review of the same by Mackenzie County’s engineer.
2. Engineered drawings revised as required by Mackenzie County’s engineer and/or Mackenzie County Administration.
3. Development Agreement is drafted by Mackenzie County Administration and signed by the developer and agent (if agent named in application).
4. Provision of separate security for subsurface and surface Municipal Improvements as outlined in the following chart:

Municipal Infrastructure requiring Security	Form of Security	Amount of Security Required
Subsurface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County, a certified cheque, OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.	25% of total engineered construction costs for subsurface Municipal Improvements
Surface Municipal Improvements	Irrevocable Letter of Guarantee in a form acceptable to Mackenzie County, a certified cheque, OR title to lots being created by the subdivision and being equivalent in value to the amount of security required.	25% of total engineered construction costs for surface Municipal Improvements

The provision of separate security for subsurface and surface Municipal Improvements will result in separate guarantee periods and separate Final Acceptance Certificates for the same.

5. Payment of all fees as outlined in the Development Agreement.
6. Letter provided to the developer from Mackenzie County's engineer authorizing the construction of Municipal Improvements as outlined in the Development Agreement.
7. Upon completion of all Municipal Improvements as required in the Development Agreement, the developer or agent (if agent listed in application) shall provide written notice to Mackenzie County advising of construction completion and requesting inspection. This written notice shall be prepared by the developers engineer and shall include the total costs of the Municipal Improvements.
8. Inspection of the completed Municipal Improvements by Mackenzie County Administration, Mackenzie County's engineer, the developer and Developers Engineer within sixty days (60) of receipt of the written notice outlined in number 7 above.
9. If, in the opinion of Mackenzie County Administration and Mackenzie County's engineer, the Municipal Improvements meets the minimum standards as referenced in the Development Agreement and/or the County's Engineering Standards, a Construction Completion Certificate (CCC) shall be issued by Mackenzie County's engineer.
10. If, in the opinion of Mackenzie County Administration and Mackenzie County's engineer, the Municipal Improvements do not meet the minimum standards as referenced in the Development Agreement and/or the County's Engineering Standards, a letter shall be provided to the developer advising of the same and the guarantee period will not commence. Steps 7 and 8 shall be completed again until such time as the Construction Completion Certificate is issued. The costs of the second or subsequent construction completion inspection shall be at the cost of the developer.
11. The issuance of the Construction Completion Certificate (CCC) shall commence the two (2) year guarantee period and further result in Mackenzie County Administration endorsing and submitting to the developer's surveyor the subdivision registration documents.
12. During the two (2) year guarantee period, Mackenzie County shall assume normal operation and maintenance (excluding repairs and matters arising from inadequate or deficient design or construction) of the Municipal Improvements. If deficiencies arise during the course of the guarantee period, Mackenzie County Administration or

Engineer will provide the developer notice in writing and such deficiencies shall be rectified within 60 days unless otherwise agreed to by Mackenzie County as a result of seasonal conflicts.

13. Construction of any buildings within the subdivision shall not be permitted to commence until the registration of the subdivision by Alberta Land Titles unless otherwise provided for and processed in accordance with a Show Home/Building policy adopted by Council.
14. Prior to the expiry date of the guarantee period, the developer or agent (if agent listed in application) shall request, in writing, an inspection by Mackenzie County of the Municipal Improvements.
15. The final inspection shall involve Mackenzie County Administration, Mackenzie County's engineer, the developer or agent (if agent listed in application) and the developer's engineer.
16. If the final inspection reveals no deficiencies, Mackenzie County's engineer shall issue a Final Acceptance Certificate (FAC). If the final inspection reveals deficiencies, the developer will be required to rectify the deficiencies and repeat steps 14 and 15 above until such time as the Final Acceptance Certificate is issued by Mackenzie County's engineer. The costs of the second or subsequent final inspections shall be at the cost of the developer.
17. In the event that Mackenzie County Administration or Mackenzie County's engineer are of the opinion that any repair or replacement required during the guarantee period is of a major nature, Mackenzie County shall be entitled, in its discretion, to require a further full guarantee period for the specific Municipal Improvement or portion thereof and such further guarantee period shall commence upon Mackenzie County issuing written notice to the developer of its acceptance of the repair or replacement work.
18. Upon the issuance of a Final Acceptance Certificate by Mackenzie County for the Municipal Improvements, the developer hereby acknowledges that all right, title and interest in the Municipal Improvements (excluding facilities owned by private utility companies) located on or under public properties (including utility rights-of-way and easement areas) vests in Mackenzie County without any cost or expense to Mackenzie County, and the Municipal Improvements shall become the property of Mackenzie County.

	Date	Resolution Number
Approved	13-Sep-11	11-09-737



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Policy FIN030 Debt Management Policy DRAFT

BACKGROUND / PROPOSAL:

The County's past practice has been to borrow funds for some major capital projects. There is no written policy in place regarding debt management.

OPTIONS & BENEFITS:

Please review the draft Debt Management Policy FIN030 developed by administration.

The Finance Committee reviewed the policy at their January 3, 2012 meeting and passed the following motion:

That a recommendation be taken to Council to establish Debt Management Policy FIN030 as amended.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy FIN030 Debt Management be approved as presented.

Author: J. Whittleton Reviewed by: _____ CAO _____

Mackenzie County

Title	Debt Management Policy	Policy No:	FIN030
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Legislation Reference	Municipal Government Act
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Purpose

To establish a systematic decision-making process for the use of long and short term debt funding that will ensure the fiscal sustainability.

Policy Statement:

The County Council recognizes and places great emphasis on sound management of the County's financial resources. Debt is a key factor in this management process and must remain within the ability of taxpayers to pay the net cost of debt, while continuing the quality services provision to the residents.

Through its Debt Management Policy, the County intends to manage the County's debt in a responsible and prudent manner, by enacting a formal framework for borrowing rules, while ensuring stable access to capital funds, particularly at advantageous rates.

Guidelines/Procedures

Definitions:

1. **Business Case** refers to an analysis that demonstrates the necessity for and viability of a new project. A business case will include a financial analysis and a financial plan that identifies and confirms sources of funding to provide for the financing of the capital and operating costs of a new project.
2. **Debt Limit** refers to the Province of Alberta Debt Limit regulation and guidelines that provides that a municipality's total debt outstanding cannot exceed 1.5 times its annual operating revenues (excluding provincial or federal grants).
3. **Debt Repayment** refers to the regular and/or special repayment of debt principle that has been incurred to finance capital projects.
4. **Developer Levy Supported Debt** means debt incurred for capital projects that are related to new development (i.e. arterial roadways, utility infrastructure). The debt incurred is paid, together with interest, from current and future development levies.

5. **Internal Borrowing** means a borrowing made from the County's restricted surplus (reserves) to finance a capital project. When an internal borrowing occurs, it is planned that the reserve will be repaid the principal amount borrowed plus interest (at current rate of return on long term investments).
6. **Municipal Tax Supported Debt** refers to debt incurred that will be repaid, together with interest, through municipal property taxes. The establishment of annual property tax rates will be sufficient to provide for the annual debt servicing requirement and the orderly repayment of the debt.
7. **Long Term Debt** refers to borrowings from third parties scheduled for repayment for a term exceeding 5 (five) years.
8. **Local Improvement Supported Debt** refers to debt incurred to support capital improvements that benefit specific properties pursuant to an approved local improvement plan. Local improvement tax levies on the benefiting properties will be sufficient to provide for the annual debt servicing requirements and the orderly repayment of the debt.
9. **Other Supported Debt** refers to non-municipal tax supported debt that will be repaid, together with interest, from user fees.
10. **Short Term Debt** refers to borrowings from third parties scheduled for repayment for a term of 5 (five) or less years.

Guidelines:

1. Mackenzie County will only incur and carry long-term debt to support priority capital projects pursuant to approved capital budgets. Long term debt will not be incurred for operating purposes.
2. Mackenzie County may incur short-term debt to fund an activity that is expected to benefit the County's operations for a period of 2 (two) to 5 (five) years (i.e. gravelly crushing program).
3. The amortization period of new debt incurred shall not exceed the estimated life of the capital project being financed. The amortization period shall generally be 15 (fifteen) years unless the estimated useful life of the project and the projected cash flow of the payment support demonstrates a term of 20 (twenty) to 25 (twenty five) years to be more appropriate and beneficial.

4. The annual debt service payments shall not exceed the Province of Alberta Debt Service Limit regulations and guidelines. At the time of this policy establishment, these provide that a municipality's total annual debt servicing payments cannot exceed 25% of its annual operating revenue.
5. When sufficient funds available, the County may internally borrow from its restricted reserve funds to provide for the financing of capital projects. Reserves shall be repaid with interest within a period of 5 (five) years or less, with the interest rate equivalent to the average current rate of return the County receives on its long term investments.
6. When the incurrence of long-term debt is deemed to be an appropriate method to finance capital projects, then Alberta Capital Finance Authority (ACFA) will be initially considered. ACFA long-term debt rates are generally more favorable than conventional bank financing. Where it is not attractive and advantageous, a long term financing arrangement with another acceptable lender will be considered.
7. In each case where the incurrence of debt is considered, a business case will be prepared to confirm the necessity for and viability of the project and the financial plan in place shall identify the revenue stream that will provide for the repayment.
8. Annual non-municipal tax supported (i.e. local improvement levy, developer levy, and other external) debt service payments shall be supported by confirmed sources of revenue prior to the incurrence of new debt.
9. Chief Administrative Officer shall be responsible for compliance with this Policy.
10. This Policy will be subject to annual review during the annual business plan and/or budget process.

	Date	Resolution Number
Approved		
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Mackenzie Applied Research Association – Request to Provide a Letter of Support

BACKGROUND / PROPOSAL:

The County provides various financial and non-financial support to local non-profit organizations.

OPTIONS & BENEFITS:

Administration received a request from MARA to provide a letter of support for their grant application through Agriculture Opportunity Fund under Alberta Agriculture and Rural Development. Please see the attached documents. The attached letter is the suggested letter to be written to the granting authority on the County's letterhead.

A copy of the slide presentation provides explanations of the program that MARA intends to offer.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That a letter of support be provided to the Mackenzie Applied Research Association for their application to Agriculture Opportunity Fund under Alberta Agriculture and Rural Development towards a three-year proposed Crop, Livestock and Environment Program.

Author: J. Whittleton **Reviewed by:** _____ **CAO** _____

Mackenzie County

Fort Vermilion, Ab

Fred Young, Grant Manager
AOF and Ag Society Program
4709 44 Avenue, Stony Plain Ab.
T7Z1N4

December 22, 2011

Re: MARA Application for the AOF Grant

Dear Mr. Fred

The Mackenzie County would like to express their support of the application being put forward by Mackenzie Applied Research Association (MARA) to Agriculture Opportunity Fund under Alberta Agriculture and Rural Development.

MARA is working in close collaboration with ASB of Mackenzie County in extension activities fro proper management of natural resources in the county. MARA plays an important role meeting the needs of current producers in the most northerly agriculture area in the Alberta and the continued development of bush land that is being auctioned in the county for agricultural use require a strong sustainable research and development program which MARA has envisaged to implement.

Our County believes that funding requested by MARA from AOF for next three year program is extremely important to run its business.

Sincerely,

Sig

Name

**MARA'S next 3 year proposed
Crop, Livestock and environment
program**

Nasar Iqbal, Ph.D. P. Ag.
Research Coordinator
mara@areca.ab.ca
Phone 780-927-3776
Fax 780-927-4747

**Demonstration trial on different seeding
speed & depth on canola stand
establishment & yield**

- Treatments
 1. 3.5 mph 2 cm deep
 2. 3.5 mph 4 cm deep
 3. 5.5 mph 2 cm deep
 4. 5.5 mph 4 cm deep
 5. 7.5 mph 2 cm deep
 6. 7.5 mph 4 cm deep
- 150 seed /m2 normally 30-50% germination

**Demonstration trial on different
seeding speed & depth on canola
stand establishment & yield**

- Data to be collected
- Germination%
- Days to germination
- No. of plants/m2
- Height
- Yield
- Green seed %
- Oil contents

**Canola Straight Cutting Vs
Swathing**

Treatments

- Round up spray & straight cutting
- Swathing and combining
- Spray pod Sealant +round up & straight cutting
- Straight cutting without spray
- Three replications
- Days to harvest, yield, moisture % and green count

**Effect of seed and foliar treatments
on yield and quality of wheat**

- Treatments
- 1. Alpine seed treatment
- 2. Alpine foliar
- 3. Omex Cu
- 4. Omex Zn/Mn
- 5. Power rich (8-18-18-7)
- 6. Power rich Foliar (30-10-10)

**Effect of seed and foliar treatments
on yield and quality of wheat**

- Three replications
- Data will be collected on;
 1. Stand establishment
 2. Height
 3. Lodging
 4. Yield
 5. Protein contents

**Adaptation of red, green lentils and
soybean in northern Alberta**

- Three red lentil varieties
- Three green lentil varieties
- Three soybean varieties
- Replicated four times
- Data will be collected on stand establishment, height, lodging and yield

Canola Pea Intercropping Trial

Treatments

1. Canola
 2. Pea
 3. Half Canola + half pea
 4. Two nutrient doses for Canola & Canola + Pea
- Three replications

Data will be collected on stand establishment, height, lodging, yield and green count

Regional Variety Trials

- Yellow & green peas
- Flax
- Utility wheat
- HRS wheat
- Two row Barley & 6 row barley
- Triticale
- Oat

Conventional Vs organic agriculture trial

- 2nd year
- Supposed to continue 5 years

Organic Oat Breeding Project

- Jennifer Mitchell From MB
- 14 breeding
- Organic Producer Frank
- Selection for better varieties among breeding lines

Effect of Harrowing on Yield of Organic Oat

- Field scale level trial with three replication will be laid out with organic producer.
- Data will be collected on weed intensity, yield and moisture % in yield samples

Soil quality in direct seeding vs organic farming

- Two field selected very near to each other
- Soil samples will be collected and tested for macro, micro and microbial organisms in the soil

Extension and training activities

- Annual General Meeting
- Field Day
- Crop walk on different agronomic issues
- Crop production, protection and grain marketing workshops
- Farm safety, human resource management & business planning workshops
- Alberta pest survey program

Forage & Livestock Program

Triticale as forage crop in northern Alberta

Five varieties

- Spring and winter seeding
- Large plots replicated three times
- Stand establishment, winter survival, yield at 65 % moisture tons/ac, TDN and CP

Seeding grasses on newly cleared land

- Three kinds of grasses
- Two treatments
- Seeding separately on cleared + tilled land
- Seeding on cleared land without any tillage
- Data will be collected on yield tons/ac, TDN and crude protein
- Cooperator Dicky Driedger

Alfalfa as perennial forage crop

- Five different Varieties
- Seeded in spring
- Small plots replicated 3 times
- Stand establishment, winter survival, yield, TDN and CP

Livestock Extension & Training

- Field day visit of forage trials
- Calving operations and Breeding seminars at BHP, Fort Vermilion & Rocky lane. Time evening in 1st week of Feb.2012
- Cow calf nutrition and feeding: time Nov-Dec at three places
- Bio security and disease prevention: May 2,nd week at three places
- Cow calf economics seminar
- Grazing mentorship training

Environmental Program

Environmental activities

- Testing 30 dugouts for water quality
- Testing 10 sites for spring runoff of nutrient loss
- Test 5 sites for pesticides residues
- Deliver environmental farm plans to local producers

Training & Extension activities

- Water quality and nutrient runoff workshop
- Variable Rate technology workshop for effective use of fertilizers and pesticides

Comments/Suggestions

Thanks for your Support





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 10, 2012
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Fort Vermilion Support Services Board Meeting Minutes – October 17, 2011
-
-
-
-
-
-
-
-
-
-
-
-

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** _____

**Mackenzie County
Action List as of December 12, 2011**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
September 9, 2008 Council Meeting			
08-09-633	That the Parks & Recreation Committee explores other regional locations for a provincial campground.	Al	In progress
August 11, 2009 Council Meeting			
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia	In Progress
November 10, 2010 Regular Council Meeting			
10-11-1060	That third reading be given to Bylaw 783-10, being a temporary road dedication bylaw for the existing roadway through the N ½ 26-104-14-W5M for the purpose of access to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1).	Joulia Roy	Negotiations underway
10-11-1061	That administration proceed with registering the road plan as per Bylaw 783-10	Joulia Roy	Negotiations underway
February 8, 2011 Regular Council Meeting			
11-02-129	That administration investigate options for a snow dump area in the La Crete area before the 2011-12 winter season.	John	2012 Budget
March 8, 2011 Regular Council Meeting			
11-03-249	That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.	Joulia Finance	12-Sep-11 Special Meeting
March 30, 2011 Regular Council Meeting			
11-03-279	That the Policy RESV016 La Crete Emergency Service Reserve be TABLED for further review.	Al	Under review
April 12, 2011 Regular Council Meeting			
11-04-350	That administration be authorized to enter into a Memorandum of Understanding with the Fort Vermilion School Division regarding the County's three year commitment to contribute \$50,000 annually towards the Rocky Lane Public School Agriculture Program with the funding being channeled through the Rocky Lane Agricultural Society.	Joulia	Rocky Lane Ag Society reviewing a draft agreement.
11-04-362	That the Waste Management Ad Hoc Committee bring back implementation models for hamlet	Al	

Motion	Action Required	Action By	Status
	residential waste collection in La Crete.		
11-04-369	That the Finance Committee be authorized to meet with the Town of High Level representatives to discuss the Airport Vicinity Protection Area, potable water line arrangements, the Annexation Agreement and the Regional Mutual Aid Agreement.	Roy Joulia	Ongoing
11-04-370	That an offer be made to Alberta Health Services to lease out the High Level, La Crete and Fort Vermilion ambulance facilities as discussed.	Al	In progress
May 10, 2011 Regular Council Meeting			
11-05-447	That administration be authorized to assist the La Crete Agricultural Society in their pursuit of acquiring a space for the purpose of developing a "Jubilee Plaza".	Roy	Report with location options (pros & cons) completed. Contact information for preferred location being researched.
11-05-451	That Council request that staff work with the La Crete Swimming Pool Committee to assist them in the development of a business plan approach for the La Crete Swimming Pool project.	Roy	Ongoing
May 31, 2011 Regular Council Meeting			
11-05-510	That administration brings forward the dust control policy for review and the application procedure for information.	Roy	December 2011
June 29, 2011 Regular Council Meeting			
11-06-551	That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a three year Safety Codes Services Contract subject to the current fees remaining in place for the first three months of the contract term and that the new fees as proposed by Superior Safety Codes commence thereafter and that the fee split be 70/30 percent for Superior Safety Codes and Mackenzie County respectively.	Joulia	Ready for signature
July 27, 2011 Regular Council Meeting			
11-07-606	That administration develop a policy for hamlet utility servicing that reflect the options and benefits as discussed and review the existing water/sewer Bylaw.	John	Meeting scheduled for October 28, 2011
August 9, 2011 Regular Council Meeting			
11-08-648	That the minimum lots sizes in HR1A and HR2 be brought back for discussion.	Joulia	23-Jan-12
September 23, 2011 Regular Council Meeting			
11-09-762	That administration bring back emergent type changes to the Land Use Bylaw as they relate to the Hamlet of Zama.	Joulia	Data provided to Councillor, awaiting response

Motion	Action Required	Action By	Status
11-09-767	That administration prepare a statement that can be shared with the public regarding protocol for in-camera sessions.	Roy	
11-09-770	That administration prepare a report of the history of the La Crete post office and present options to Council to address the safety concerns.	Joulia	RFD being prepared for Jan. 23, 2012
October 26, 2011 Regular Council Meeting			
11-10-865	That the County fill the ditch on the right of way (NW 21-106-15-W5M), level the culvert, and build a berm on H. Klassen's land as per Alberta Environment's request.	John	Two of the three items have been completed.
November 8, 2011 Regular Council Meeting			
11-11-910	That the engineering and gravel crushing be completed on the Highway 88 Connector with funding coming from the Highway 88 connector project.	John	
11-11-913	That the sale of tax forfeiture public land auction date be set for May 1, 2012 in Fort Vermilion.	Joulia	01-May-12
11-11-918	That the unused funds from 2-63-30-259 be transferred to the Municipal Drainage Reserve at the yearend closing.	Joulia	
November 30, 2011 Regular Council Meeting			
11-11-940	That the presentation by the Canadian Wildlife Service on the development of the national recovery strategy for Woodland Caribou – Boreal population be received for information and that administration draft a letter to address the concerns as discussed.	Joulia	
11-11-943	That Policy PW019 Road Construction Eligibility and Road Allowance Use be TABLED to the next council meeting.	John	10-Jan-12
11-11-948	That administration assist the La Crete Community Library Society in compiling cost information for a stand-alone facility in conjunction with the Mackenzie Library Board.	Al	

Motion	Action Required	Action By	Status
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Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
Sustainable governance items:		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Joulia, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	Completed
Service delivery items:		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Joulia, John, Al, Don	
Infrastructure items:		
Review and recommend options regarding an infrastructure management system;	Al	
Review/develop a plan for maintaining municipal infrastructure;	Al, Don, John, Grant	
Economic vitality items:		
Bring options regarding establishing an annual business licensing;	Joulia	
Risk management items:		
Review and report to Council regarding a municipal service continuity plan;	Al, Don, John	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	Al	

**Fort Vermilion Support Services Board Meeting
Minutes for October 17, 2011
FVSS Office Fort Vermilion, AB
5:00 p.m.**

Attendance:

Present: Nina Reid, Glenda Auger, Cheryl Mercredi, Monica Smith, Donna Guitard and Odeil Flett by telephone

Regrets: Cindy Johnson

1.0 Call to Order

Donna Calls meeting to order at 5:09 p.m.

2.0 Approval of Agenda

Donna added 8.8 - Farewell to Carla

Cheryl moves to approve agenda, Monica seconds the motion, all in favour

3.0 Approval of Minutes

Monica moves to approve minutes, Nina seconds the motion, all in favour

CARRIED

4.0 Business Arising

4.1 Signing Authority – the papers were not ready when Monica went in to sign them so she will go back in to sign them this week

4.2 Letter to RCMP – tabled until next meeting. Ask Cindy if letter was submitted.

CARRIED

5.0 Financial Report

September – Cheryl moves to accept financial report with more clarification to phone bill charge. Nina seconds

6.0 Monthly Report

Cheryl moves to approve monthly report. Nina seconds

CARRIED

CARRIED

7.0 Committee Updates

Carla has resigned her position as director and Glenda Auger was hired to take her place. Laura Lizotte left her position as part-time program co-ordinator and Susan McNeil has been hired in her place.

8.0 New Business

8.1 total profits from the mud bogs was \$1930.08

8.2 The 2012 grant proposal has been submitted

8.3 Carla is willing to do the books until year-end – Dec 31 for \$500.00/month. Nina motions to decline Carla's offer to keep doing books. Monica seconds.

CARRIED

Monica motions to hire a bookkeeper to look over the books up to October 14, 2011 then hand over to Glenda. Nina Seconds

CARRIED

8.4 Signing Authority – Cheryl motions for Glenda to be added for signing authority and for Carla to be removed. Monica seconds

CARRIED

8.5 Directors conference – Glenda will not be attending the directors conference this year and is looking into dates for Odell

8.6 The FVSS office will be closed November 24 for Glenda and Susan to take their income tax training and Glenda is looking into first-aid training for Susan.

8.7 Glenda is doing a cake walk at SMES October 31st.

8.8 Carla's farewell – Monica motions to have Glenda send flowers and a gift certificate to Carla as a farewell. Cheryl seconds.

CARRIED

Meeting adjourned at 6:20 p.m.